

SECTION 14 METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 800-741-3254
Fax: 303-987-2032

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Jay Perlmutter	President	2023/May 2023
Jonathan Perlmutter	Treasurer	2022/May 2022
Douglas C. Ernst	Assistant Secretary	2022/May 2022
G. Darwin Toll, Jr.	Assistant Secretary	2023/May 2023
Kenya Jenkins	Assistant Secretary	2022/May 2022
Ann Finn	Secretary	

DATE: November 30, 2020
TIME: 9:30 a.m.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via Zoom Meeting and can be joined through the directions below:

<https://us02web.zoom.us/j/81438185850?pwd=d0Y4cGVya3BFUFpGNjdzNDhCTlJmQT09>

Phone: 1 (253) 215-8782 or 1 (346) 248-7799
Meeting ID: 814 3818 5850
Password: 752314

I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.

- B. Approve Agenda; confirm location of the meeting and posting of meeting notice.

- C. Review and approve Minutes of the June 22, 2020 Special Meeting (enclosure).

- D. Consider Regular Meeting dates for 2021 (suggested dates are June 28, 2021 and November 29, 2021 at 9:30 a.m.). Review and consider approval of Resolution No. 2020-11-___; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

- E. Discuss §32-1-809, C.R.S., Transparency Notice reporting requirements and mode of eligible elector notification (2021 SDA Website).
-

II. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
-

III. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims for the following periods (enclosures):

Fund	Period ending June 23, 2020	Period ending July 15, 2020	Period ending August 17, 2020	Period ending Sept. 15, 2020
General	\$ 28,347.81	\$ 37,342.41	\$ 39,540.31	\$ 36,965.68
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 1,544.75	\$ -0-	\$ -0-	\$ -0-
Total	\$ 29,892.56	\$ 37,342.41	\$ 39,540.31	\$ 36,965.68

Fund	Period ending Oct. 16, 2020
General	\$ 40,161.57
Debt	\$ -0-
Capital	\$ -0-
Total	\$ 40,161.57

- B. Review and accept unaudited financial statements through the period ending October 31, 2020, and the schedule of cash position statement dated October 31, 2020 (enclosure).
-
- C. Consider engagement of Schilling & Company, Inc. for preparation of 2020 Audit in the amount of \$5,200 (enclosure).
-
- D. Conduct Public Hearing to consider Amendment to 2020 Budget (if necessary) and consider adoption of Resolution to Amend the 2020 Budget and Appropriate Expenditures.
-

- E. Conduct Public Hearing on the proposed 2021 Budget and consider adoption of Resolutions to Adopt the 2021 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund _____, Debt Service Fund _____, and Other Fund(s) _____ for a total mill levy of _____ (enclosures – preliminary AVs, draft 2021 Budget, and Resolutions).
-

- F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
-

- G. Consider appointment of District Accountant to prepare the 2022 Budget.
-

IV. CAPITAL PROJECTS

- A. Discuss status of bidding the Chanson Plaza Storm Drainage Improvements Project (“Chanson Plaza Project”).
-

1. Discuss proposal of Proof Civil Co., as new engineer for the Chanson Plaza Project.
-

2. Discuss and consider approval of proposal from Matrix Design Group, Inc. for the Chanson Plaza Project final design drawings (enclosure).
-

- B. Discuss status of evaluation of the 4 additional drainage facilities adjacent to Chanson Plaza.
-

- C. Discuss status of the evaluation of the storm drainage facility adjacent to land owned by Concordia on the Lake LLLP.
-

V. OTHER MATTERS

- A. _____
-

VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED 2020.**

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SECTION 14 METROPOLITAN DISTRICT HELD JUNE 22, 2020

A Special Meeting of the Board of Directors of the Section 14 Metropolitan District, Jefferson County and the City and County of Denver, Colorado was duly posted and held on Monday, the 22nd day of June, 2020, at 9:30 a.m. The meeting was open to the public.

Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting was held via teleconference.

ATTENDANCE

Directors In Attendance Were:

Jay Perlmutter
Jonathan Perlmutter
Douglas C. Ernst
G. Darwin Toll, Jr.
Kenya Jenkins

Also In Attendance Were:

Ann Finn and Steve Beck; Special District Management Services, Inc.

MaryAnn M. McGeady, Esq. and Kate Olson, Esq.; McGeady Becher P.C.

Brad Gordan; Jordon Perlmutter & Co.

Dawn Schilling; Schilling & Company, Inc. (for a portion of the meeting)

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney McGeady noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by

RECORD OF PROCEEDINGS

the Board members prior to this meeting in accordance with the statute. It was noted that Directors' Disclosure Statements have been filed for all Directors.

ADMINISTRATIVE MATTERS

Agenda: Ms. Finn distributed for the Board's review and approval a proposed Agenda for the District's Special Meeting.

Following discussion, upon motion duly made by Director Toll, seconded by Director Jonathan Perlmutter and, upon vote, unanimously carried, the Agenda was approved, as presented.

Meeting Location/Manner and Posting of Meeting Notice: The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. The Board noted that due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, the meeting was held via teleconference.

Ms. Finn reported that notice was duly posted and that no objections to the telephonic manner of the meeting or any requests that the telephonic manner of the meeting be changed by taxpaying electors within the District boundaries have been received.

May 5, 2020 Election: Ms. Finn noted for the Board that the May 5, 2020 election was cancelled, as allowed under Colorado law, by the Designated Election Official because there were no more candidates than positions available on the Board of Directors. Directors Jay Perlmutter and Toll were deemed elected to 3-year terms ending in May, 2023.

Appointment of Officers: The Board entered into discussion regarding the appointment of officers.

Following discussion, upon motion duly made by Director Jonathan Perlmutter, seconded by Director Jay Perlmutter and, upon vote, unanimously carried, the following officers were appointed:

RECORD OF PROCEEDINGS

President
Treasurer
Secretary
Assistant Secretary
Assistant Secretary
Assistant Secretary

Jay Perlmutter
Jonathan Perlmutter
Ann E. Finn
Douglas C. Ernst
G. Darwin Toll, Jr.
Kenya Jenkins

Minutes: The Board reviewed the Minutes of the April 17, 2020 Special Meeting.

Following discussion, upon motion duly made by Director Toll, seconded by Director Ernst and, upon vote, unanimously carried, the Board approved the Minutes of the April 17, 2020 Special Meeting.

2020 SDA Conference: Ms. Finn discussed the SDA Conference with the Board, and noted the information concerning the details of the conference will be emailed to them once the information is available.

PUBLIC COMMENTS

There were no public comments at this time.

FINANCIAL MATTERS

Claims: The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period ending April 20, 2020	Period ending May 20, 2020
General	\$ 14,180.76	\$ 38,668.83
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$ 12,960.55
Total	\$ 14,180.76	\$ 51,629.38

Following review, upon motion duly made by Director Ernst, seconded by Director Jay Perlmutter and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims, as presented.

Unaudited Financial Statements: Mr. Beck reviewed with the Board the unaudited financial statements through the period ending May 31, 2020, and the schedule of cash position statement dated May 31, 2020.

Following review, upon motion duly made by Director Jonathan Perlmutter, seconded by Director Toll and, upon vote, unanimously carried, the Board

RECORD OF PROCEEDINGS

accepted the unaudited financial statements for the period ending May 31, 2020, and the schedule of cash position statement dated May 31, 2020 were accepted, as presented.

2019 Audit: Ms. Schilling reviewed the draft 2019 Audit with the Board.

Following review and discussion, upon motion duly made by Director Jay Perlmutter, seconded by Director Toll, and upon vote, unanimously carried, the Board approved the 2019 Audited Financial Statements and authorized the execution of the Representations Letter, subject to final review by Attorney and receipt of an unmodified opinion letter.

2021 Budget Preparation: The Board discussed the preparation of the 2021 Budget.

Following discussion, upon motion duly made by Director Ernst, seconded by Director Toll and, upon vote, unanimously carried, the Board ratified appointment of the District Accountant to prepare the 2021 Budget. The Board determined to hold the public hearing to consider adoption of the 2021 Budget on November 30, 2020, at 9:30 a.m., at the offices of Jordon Perlmutter & Company, 1601 Blake Street, Suite 600, Denver, Colorado 80217.

LEGAL MATTERS

Assignment of Commissioners Easement Deed by and between Chanson LLP and the District: Attorney Olson discussed with the Board the Assignment of Commissioners Easement Deed by and between Chanson LLP and the District for the District to assume maintenance and repair of the Chanson Plaza Storm Drainage Facility.

Following discussion, upon motion duly made by Director Toll, seconded by Director Jay Perlmutter and, upon vote, unanimously carried, the Board approved the Assignment of Commissioners Easement Deed by and between Chanson LLP and the District for the District to assume maintenance and repair of the Chanson Plaza Storm Drainage Facility, not including any obligations related to oil containment devices, if any, located outside of the Easement Premises.

CAPITAL PROJECTS

Chanson Plaza Storm Drainage Improvements (“Chanson Plaza Project”): Mr. Gordan reviewed with the Board the Alternative Analysis Report prepared by Matrix Design Group, Inc. (“Matrix”) for the Chanson Plaza.

RECORD OF PROCEEDINGS

Public Bid for the Chanson Plaza Project: Following discussion, upon motion duly made by Director Toll, seconded by Director Jonathan Perlmutter and, upon vote, unanimously carried, the Board authorized its consultants to publicly bid the Chanson Plaza Project including Alternative 4/D (buried riprap with sheetpile) and Alternative 5/E (Flexamat).

Preparation of a Maintenance Manual for the Chanson Plaza Drainage Facility by Matrix: The Board deferred discussion.

Evaluation of Four (4) Additional Drainage Facilities: The Board discussed having an engineer evaluate four (4) additional storm drainage facilities adjacent to Chanson Plaza.

Following discussion, upon motion duly made by Director Toll, seconded by Director Jay Perlmutter and, upon vote, unanimously carried, the Board approved an addendum to the Service Agreement with Matrix to evaluate four (4) additional drainage facilities, for a not-to-exceed amount of \$3,000.

The Board further discussed having District Counsel research the ownership of and maintenance responsibilities for these facilities.

Following discussion, upon motion duly made by Director Jay Perlmutter, seconded by Director Jonathan Perlmutter and, upon vote, unanimously carried, the Board authorized District Counsel to research the ownership, as well as the entity responsible for maintenance of these facilities so that the District may decide whether it will assume responsibility for these facilities.

Evaluation of Storm Drainage Facility Adjacent to Land Owned by Concordia on the Lake LLLP: The Board discussed a storm drainage facility to the south of Chanson Plaza (not adjacent to Chanson Plaza) which appears to be located on land owned by Foothills Park & Recreation District (the bike/walking path runs over the drainage facility) and is adjacent to land owned by Concordia on the Lake LLLP.

Following discussion, upon motion made by Director Toll, seconded by Director Jay Perlmutter, and upon vote, unanimously carried, the Board directed staff to follow up with Matrix regarding the cost to evaluate the status of, repair (if needed), and on-going maintenance of the storm drainage facility and bike/walk pathway and appointed Director Jonathan Perlmutter to work with Mr. Brian Heinze and staff.

RECORD OF PROCEEDINGS

The Board further discussed which entity is responsible for repair of this storm drainage facility.

Following discussion, upon motion made by Director Jay Perlmutter, seconded by Director Jonathan Perlmutter, and upon vote, unanimously carried, the Board District Counsel to research the entity responsible for repair and maintenance of this storm drainage facility.

OTHER MATTERS

There were no other matters to discuss at this time.

ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: _____
Secretary for the Meeting

RESOLUTION NO. 2020 - 11 - ____

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SECTION 14 METROPOLITAN DISTRICT
ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, AND
DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES**

A. Pursuant to Section 32-1-903, C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district's first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings ("**Notice of Meeting**") will be physically posted at least 24 hours prior to each meeting ("**Designated Public Place**"). A special district is deemed to have given full and timely notice of a regular or special meeting if it posts its Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

C. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., special districts are relieved of the requirement to post the Notice of Meeting at the Designated Public Place, and are deemed to have given full and timely notice of a public meeting, if a special district posts the Notice of Meeting online on a public website of the special district ("**District Website**") at least 24 hours prior to each regular and special meeting.

D. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

E. Pursuant to Section 32-1-903, C.R.S., all special and regular meetings of the board shall be held at locations which are within the boundaries of the district or which are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

F. The provisions of Section 32-1-903, C.R.S., may be waived if: (1) the proposed change of location of a meeting of the board appears on the agenda of a regular or special meeting; and (2) a resolution is adopted by the board stating the reason for which a meeting is to be held in a location other than under Section 32-1-903(1), C.R.S., and further stating the date, time and place of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Section 14 Metropolitan District (the "**District**"), City and County of Denver and Jefferson County, Colorado:

1. That the provisions of Section 32-1-903(1), C.R.S., be waived pursuant to the adoption of this Resolution.

2. That the Board of Directors (the “**District Board**”) has determined that conducting regular and special meetings pursuant to Section 32-1-903(1), C.R.S., would be inconvenient and costly for the directors and consultants of the District in that they live and/or work outside of the twenty (20) mile radius requirement.

3. That regular meetings of the District Board for the year 2021 shall be held on June 21, 2021 and November 29, 2021 at 9:30 a.m., at the offices of Jordon Perlmutter & Co., 1601 Blake Street, Suite 600 in the City and County of Denver, Colorado.

4. That special meetings of the District Board shall be held as often as the needs of the District require, upon notice to each director.

5. That, until circumstances change, and a future resolution of the District Board so designates, the location of all special and regular meetings of the District Board shall appear on the agenda(s) of said special and regular meetings.

6. That the residents and taxing electors of the District shall be given an opportunity to object to the meeting(s) location(s), and any such objections shall be considered by the District Board in setting future meetings.

7. That the District has established the following District Website, <https://www.colorado.gov/section14>, and the Notice of Meeting of the District Board shall be posted on the District Website at least 24 hours prior to each regular and special meeting pursuant to Section 24-6-402(2)(c)(III), C.R.S. and Section 32-1-903(2), C.R.S.

8. That, if the District is unable to post the Notice of Meeting on the District Website at least 24 hours prior to each meeting due to exigent or emergency circumstances, the Notice of Meeting shall be posted within the boundaries of the District at least 24 hours prior to each meeting, pursuant to Section 24-6-402(2)(c)(I) and (III), C.R.S., at the following Designated Public Place:

(a) Bowles Village Shopping Center, 7421 W. Bowles Ave., Littleton, CO
80123

9. Special District Management Services, Inc., or his/her designee, is hereby appointed to post the above-referenced notices.

[SIGNATURE PAGE FOLLOWS]

**[SIGNATURE PAGE TO RESOLUTION ESTABLISHING REGULAR MEETING
DATES, TIME, AND LOCATION, AND DESIGNATING LOCATION FOR 24-HOUR
NOTICES]**

RESOLUTION APPROVED AND ADOPTED on November 30th, 2020.

**SECTION 14 METROPOLITAN
DISTRICT**

By: _____
President

Attest:

Secretary

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void/I
4196							
06/23/2020	Bowles Village Center	06/2020	Landscape Maintenance	1-786	1,217.00	1,217.00	
06/23/2020	Bowles Village Center	06/2020	Utilities	1-710	2,189.00	2,189.00	
Total 4196:						3,406.00	
4197							
06/23/2020	Chanson, LLC	06/2020	Landscape Maintenance	1-786	3,545.00	3,545.00	
06/23/2020	Chanson, LLC	06/2020	Utilities	1-710	3,105.00	3,105.00	
Total 4197:						6,650.00	
4198							
06/23/2020	Manager of Finance	SD FEE 20-021	C&C of Denver Annual Fee	1-687	3,000.00	3,000.00	
Total 4198:						3,000.00	
4199							
06/23/2020	Matrix Design Group, Inc	29774	Engineering	3-660	1,544.75	1,544.75	
Total 4199:						1,544.75	
4200							
06/23/2020	McGeady Becher P.C.	198M 01/2020	Legal	1-675	830.00	830.00	
06/23/2020	McGeady Becher P.C.	198M 05/2020	Legal	1-675	3,607.00	3,607.00	
Total 4200:						4,437.00	
4201							
06/23/2020	Section 14 Development Company	06/2020	Landscape Maintenance	1-786	2,872.00	2,872.00	
06/23/2020	Section 14 Development Company	06/2020	Utilities	1-710	1,040.25	1,040.25	
Total 4201:						3,912.25	
4202							
06/23/2020	Special District Management Servic	05/2020	Election Expense	1-635	204.00	204.00	
06/23/2020	Special District Management Servic	05/2020	District Management	1-614	549.58	549.58	
06/23/2020	Special District Management Servic	05/2020	Accounting	1-613	1,190.00	1,190.00	
Total 4202:						1,943.58	
20200601							
06/23/2020	Denver Water	5256 06/20	Utilities	1-710	2,670.72	2,670.72	M
Total 20200601:						2,670.72	
20200602							
06/23/2020	Denver Water	5392 06/20	Utilities	1-710	752.13	752.13	M
Total 20200602:						752.13	
20200603							
06/23/2020	Denver Water	5261 06/20	Utilities	1-710	1,576.13	1,576.13	M
Total 20200603:						1,576.13	

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void/
Grand Totals:						29,892.56	

Section 14 Metropolitan District
June-20

	General	Debt	Capital	Totals
Disbursements	\$ 28,347.81		\$ 1,544.75	\$ 29,892.56
Payroll				\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 28,347.81	\$ -	\$ 1,544.75	\$ 29,892.56

Check Issue Date	Check Number	Payee	Amount
07/15/2020	9102	Ernst, Douglas C	92.35
07/15/2020	9103	Toll Jr, G Darwin	92.35
07/15/2020	9104	Perlmutter, Jay	92.35
07/15/2020	9105	Perlmutter, Jonathan	92.35
07/15/2020	9106	Jenkins, Kenya	92.35
Grand Totals:			
	5		461.75

Section 14 Metropolitan District

Check Register - S14
Check Issue Dates: 7/1/2020 - 7/31/2020Page: 1
Jul 15, 2020 03:33PM

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void/I
4203							
07/15/2020	Bowles Village Center	07/2020	Landscape Maintenance	1-786	1,107.00	1,107.00	
07/15/2020	Bowles Village Center	07/2020	Utilities	1-710	1,294.00	1,294.00	
Total 4203:						2,401.00	
4204							
07/15/2020	Chanson, LLC	07/2020	Landscape Maintenance	1-786	2,464.00	2,464.00	
07/15/2020	Chanson, LLC	07/2020	Utilities	1-710	5,080.00	5,080.00	
Total 4204:						7,544.00	
4205							
07/15/2020	McGeady Becher P.C.	198M 06/20	Legal	1-675	5,724.00	5,724.00	
Total 4205:						5,724.00	
4206							
07/15/2020	Schilling & Company, Inc	12670	Audit	1-615	5,000.00	5,000.00	
Total 4206:						5,000.00	
4207							
07/15/2020	Section 14 Development Company	07/2020	Landscape Maintenance	1-786	3,076.00	3,076.00	
07/15/2020	Section 14 Development Company	07/2020	Utilities	1-710	3,386.00	3,386.00	
Total 4207:						6,462.00	
4208							
07/15/2020	Special District Management Servic	06/2020	Accounting	1-613	1,568.00	1,568.00	
07/15/2020	Special District Management Servic	06/2020	Election Expense	1-635	112.00	112.00	
07/15/2020	Special District Management Servic	06/2020	District Management	1-614	2,454.68	2,454.68	
Total 4208:						4,134.68	
20200701							
07/15/2020	Denver Water	5256 07/20	Utilities	1-710	3,022.72	3,022.72	M
Total 20200701:						3,022.72	
20200702							
07/15/2020	Denver Water	5392 07/20	Utilities	1-710	872.13	872.13	M
Total 20200702:						872.13	
20200703							
07/15/2020	Denver Water	5261 07/20	Utilities	1-710	1,720.13	1,720.13	M
Total 20200703:						1,720.13	
Grand Totals:						36,880.66	

Section 14 Metropolitan District
July-20

	General	Debt	Capital	Totals
Disbursements	\$ 36,880.66		\$ -	\$ 36,880.66
Payroll	\$ 461.75			\$ 461.75
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 37,342.41	\$ -	\$ -	\$ 37,342.41

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void//
4209							
08/17/2020	Bowles Village Center	08/2020	Landscape Maintenance	1-786	1,076.00	1,076.00	
08/17/2020	Bowles Village Center	08/2020	Utilities	1-710	1,257.00	1,257.00	
Total 4209:						2,333.00	
4210							
08/17/2020	Chanson, LLC	08/2020	Landscape Maintenance	1-786	18,180.00	18,180.00	
08/17/2020	Chanson, LLC	08/2020	Utilities	1-710	5,001.00	5,001.00	
Total 4210:						23,181.00	
4211	<i>- Void paid by auto pay - see below</i>						
08/17/2020	Denver Water	5256 08/20	Utilities	1-710	2,782.72	2,782.72	
08/17/2020	Denver Water	5256 08/20	Utilities	1-710	2,782.72-	2,782.72-	V
08/17/2020	Denver Water	5261 08/20	Utilities	1-710	1,504.13	1,504.13	
08/17/2020	Denver Water	5261 08/20	Utilities	1-710	1,504.13-	1,504.13-	V
08/17/2020	Denver Water	5392 08/20	Utilities	1-710	760.13	760.13	
08/17/2020	Denver Water	5392 08/20	Utilities	1-710	760.13-	760.13-	V
Total 4211:						.00	
4212							
08/17/2020	Section 14 Development Company	08/2020	Landscape Maintenance	1-786	2,692.00	2,692.00	
08/17/2020	Section 14 Development Company	08/2020	Utilities	1-710	4,508.00	4,508.00	
Total 4212:						7,200.00	
4213							
08/17/2020	Special District Management Servic	07/2020	Accounting	1-613	672.00	672.00	
08/17/2020	Special District Management Servic	07/2020	Election Expense	1-635	28.00	28.00	
08/17/2020	Special District Management Servic	07/2020	District Management	1-614	1,079.33	1,079.33	
Total 4213:						1,779.33	
20200801							
08/17/2020	Denver Water	5392 08/20	Utilities	1-710	760.13	760.13	M
Total 20200801:						760.13	
20200802							
08/17/2020	Denver Water	5256 08/20	Utilities	1-710	2,782.72	2,782.72	M
Total 20200802:						2,782.72	
20200803							
08/17/2020	Denver Water	5261 08/20	Utilities	1-710	1,504.13	1,504.13	M
Total 20200803:						1,504.13	
Grand Totals:						39,540.31	

Section 14 Metropolitan District
August-20

	General	Debt	Capital	Totals
Disbursements	\$ 39,540.31		\$ -	\$ 39,540.31
Payroll	\$ -			\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 39,540.31	\$ -	\$ -	\$ 39,540.31

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void/I
4214							
09/15/2020	Bowles Village Center	09/2020	Landscape Maintenance	1-786	604.00	604.00	
09/15/2020	Bowles Village Center	09/2020	Utilities	1-710	1,214.00	1,214.00	
Total 4214:						1,818.00	
4215							
09/15/2020	Chanson, LLC	09/2020	Landscape Maintenance	1-786	13,616.00	13,616.00	
09/15/2020	Chanson, LLC	09/2020	Utilities	1-710	4,056.00	4,056.00	
Total 4215:						17,672.00	
4216							
09/15/2020	Colorado Special District P&L	4921	Prepays	1-125	131.00	131.00	
Total 4216:						131.00	
4217							
09/15/2020	Dodge Sign Company	F1732	Miscellaneous Expenses	1-685	38.50	38.50	
Total 4217:						38.50	
4218							
09/15/2020	McGeady Becher P.C.	198M 07/2020	Legal	1-675	2,004.50	2,004.50	
Total 4218:						2,004.50	
4219							
09/15/2020	Section 14 Development Company	09/2020	Landscape Maintenance	1-786	3,037.00	3,037.00	
09/15/2020	Section 14 Development Company	09/2020	Utilities	1-710	5,340.00	5,340.00	
Total 4219:						8,377.00	
4220							
09/15/2020	Special District Management Servic	08/2020	Accounting	1-613	518.00	518.00	
09/15/2020	Special District Management Servic	08/2020	District Management	1-614	895.70	895.70	
Total 4220:						1,413.70	
20200901							
09/15/2020	Denver Water	5261 09/20	Utilities	1-710	1,824.13	1,824.13	M
Total 20200901:						1,824.13	
20200902							
09/15/2020	Denver Water	5392 09/20	Utilities	1-710	864.13	864.13	M
Total 20200902:						864.13	
20200903							
09/15/2020	Denver Water	5256 09/20	Utilities	1-710	2,822.72	2,822.72	M
Total 20200903:						2,822.72	
Grand Totals:						36,965.68	

Section 14 Metropolitan District
September-20

	General	Debt	Capital	Totals
Disbursements	\$ 36,965.68		\$ -	\$ 36,965.68
Payroll	\$ -			\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 36,965.68	\$ -	\$ -	\$ 36,965.68

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void/I
4221							
10/16/2020	Bowles Village Center	10/2020	Landscape Maintenance	1-786	869.00	869.00	
10/16/2020	Bowles Village Center	10/2020	Utilities	1-710	1,018.00	1,018.00	
Total 4221:						1,887.00	
4222							
10/16/2020	Chanson, LLC	10/2020	Landscape Maintenance	1-786	16,513.00	16,513.00	
10/16/2020	Chanson, LLC	10/2020	Utilities	1-710	4,674.00	4,674.00	
Total 4222:						21,187.00	
4223							
10/16/2020	Colorado Special District P&L	POL-0003898	Prepays	1-125	450.00	450.00	
Total 4223:						450.00	
4224							
10/16/2020	McGeady Becher P.C.	198M 08/2020	Legal	1-675	80.00	80.00	
10/16/2020	McGeady Becher P.C.	198M 09/2020	Legal	1-675	177.00	177.00	
10/16/2020	McGeady Becher P.C.	198M 09/2020	Election Expense	1-635	20.00	20.00	
Total 4224:						277.00	
4225							
10/16/2020	Section 14 Development Company	10/2020	Landscape Maintenance	1-786	5,481.00	5,481.00	
10/16/2020	Section 14 Development Company	10/2020	Utilities	1-710	3,695.00	3,695.00	
Total 4225:						9,176.00	
4226							
10/16/2020	Special District Management Servic	09/2020	Accounting	1-613	672.00	672.00	
10/16/2020	Special District Management Servic	09/2020	District Management	1-614	889.59	889.59	
Total 4226:						1,561.59	
20201001							
10/16/2020	Denver Water	5261 10/20	Utilities	1-710	1,896.13	1,896.13	M
Total 20201001:						1,896.13	
20201002							
10/16/2020	Denver Water	5392 10/20	Utilities	1-710	792.13	792.13	M
Total 20201002:						792.13	
20201003							
10/16/2020	Denver Water	5256 10/20	Utilities	1-710	2,934.72	2,934.72	M
Total 20201003:						2,934.72	
Grand Totals:						40,161.57	

Section 14 Metropolitan District
October-20

	General	Debt	Capital	Totals
Disbursements	\$ 40,161.57		\$ -	\$ 40,161.57
Payroll	\$ -			\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 40,161.57	\$ -	\$ -	\$ 40,161.57

SECTION 14 METROPOLITAN DISTRICT
Schedule of Cash Position
October 31, 2020

	<u>Rate</u>	<u>Operating</u>	<u>Capital Projects</u>	<u>Total</u>
Checking:				
Cash in Bank-US Bank		\$ 15,191.22	\$ -	\$ 15,191.22
Investments:				
Cash in Bank-ColoTrust	0.1813%	1,876,591.10	-	1,876,591.10
Trustee Accounts:				
US Bank-Series 2000 Interest		-	-	-
US Bank-Series 2000 Principal		-	-	-
TOTAL FUNDS:		<u>\$ 1,891,782.32</u>	<u>\$ -</u>	<u>\$ 1,891,782.32</u>

2020 Mill Levy Information

Certified General Fund Mill Levy:	20.465
Certified Debt Service Fund Mill Levy:	
Current District	0.000
Westlake / Fairmark (Denver)	0.000
Villages at Raccoon Creek (Denver)	0.000
1994 Exclusion (Jefferson)	0.000
Grant Ranch Cove (Jefferson)	0.000
Total Certified Mill Levy	<u>20.465</u>

Board of Directors

- * Jay Perlmutter
- * Jonathan Perlmutter
- * Douglas C. Ernst
- G. Darwin Toll, Jr.
- Kenya Jenkins

* Authorized signer on the Checking Account

SECTION 14 METROPOLITAN DISTRICT
FINANCIAL STATEMENTS
October 31, 2020

SECTION 14 METROPOLITAN DISTRICT
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
October 31, 2020

	GENERAL	DEBT SERVICE	CAPITAL PROJECTS	FIXED ASSETS	LONG-TERM DEBT	TOTAL
Assets						
Cash in Bank-US Bank	\$ 15,191	\$ -	\$ -	\$ -	\$ -	\$ 15,191
Cash in Bank-ColoTrust	1,876,591	-	-	-	-	1,876,591
Property Taxes Receivable	1,900	-	-	-	-	1,900
Prepays	581	-	-	-	-	581
Total Current Assets	1,894,263	-	-	-	-	1,894,263
Other Debits						
Amount in Debt Service Fund	-	-	-	-	-	-
Amount to be Provided for Debt	-	-	-	-	-	-
Total Other Debits	-	-	-	-	-	-
Capital Assets						
Monument signs	-	-	-	146,017	-	146,017
Contributed signs	-	-	-	145,852	-	145,852
Streets	-	-	-	157,386	-	157,386
Chanson Signs	-	-	-	61,960	-	61,960
Bellevue Shores Signs	-	-	-	105,327	-	105,327
Accumulated Depreciation	-	-	-	(350,700)	-	(350,700)
Total Capital Assets	-	-	-	265,842	-	265,842
Total Assets	<u>\$ 1,894,263</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 265,842</u>	<u>\$ -</u>	<u>\$ 2,160,106</u>
Liabilities						
Payroll Taxes Payable	\$ 214	\$ -	\$ -	\$ -	\$ -	\$ 214
Total Liabilities	214	-	-	-	-	214
Deferred Inflows of Resources						
Deferred Property Taxes	1,900	-	-	-	-	1,900
Total Deferred Inflows of Resources	1,900	-	-	-	-	1,900
Fund Balance						
Investment in Fixed Assets	-	-	-	265,842	-	265,842
Fund Balance	1,019,647	160	328	-	-	1,020,135
Current Year Earnings	872,502	(160)	(328)	-	-	872,014
Total Fund Balances	1,892,149	0	(0)	265,842	-	2,157,992
Total Liabilities, Deferred Inflows of Resources and Fund Balance	<u>\$ 1,894,263</u>	<u>\$ 0</u>	<u>\$ (0)</u>	<u>\$ 265,842</u>	<u>\$ -</u>	<u>\$ 2,160,106</u>

SECTION 14 METROPOLITAN DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the 10 Months Ending,
October 31, 2020
General Fund

Account Description	Period Actual	YTD Actual	Budget	Favorable (Unfavorable) variance	% of Budget
Revenues					
Property Taxes - Denver	\$ 9	\$ 223,027	\$ 223,246	\$ (219)	99.9%
Property Taxes - Jeff. Cty.	-	876,079	877,759	(1,680)	99.8%
Specific Ownership Taxes	7,104	56,607	86,608	(30,001)	65.4%
Interest Income	292	9,057	5,001	4,056	181.1%
Total Revenues	<u>7,405</u>	<u>1,164,769</u>	<u>1,192,614</u>	<u>(27,845)</u>	<u>97.7%</u>
Expenditures					
Accounting	672	7,854	12,000	4,146	65.5%
District Management	890	12,201	12,000	(201)	101.7%
Audit	-	5,042	6,000	958	84.0%
Director's Fees	-	1,000	2,300	1,300	43.5%
Dues & Subscriptions	-	-	600	600	0.0%
Election Expense	20	1,164	1,000	(164)	116.4%
Insurance	-	6,815	7,300	486	93.3%
Legal	257	31,101	25,000	(6,101)	124.4%
Legal Publications	-	-	100	100	0.0%
Miscellaneous Expenses	14	179	1,000	822	17.9%
C&C of Denver Annual Fee	-	3,000	3,000	-	100.0%
Payroll Taxes	-	77	176	100	43.5%
Treasurer's Fees	0	15,372	16,515	1,143	93.1%
Utilities	15,010	88,913	110,000	21,087	80.8%
Landscape Maintenance	22,863	99,671	115,000	15,329	86.7%
Contingency	-	-	85,000	85,000	0.0%
Total Expenditures	<u>39,726</u>	<u>272,388</u>	<u>396,991</u>	<u>124,603</u>	<u>68.6%</u>
Excess (Deficiency) of Revenues Over Expenditures	(32,321)	892,381	795,623	96,758	
Transfers and Other (Sources) Uses					
Transfer to Capital	1,545	19,880	1,332,454	1,312,574	
Transfer to Debt Service	-	-	-	-	
Emergency Reserves	-	-	35,778	35,778	
Total Transfers and Other (Sources) Uses	<u>1,545</u>	<u>19,880</u>	<u>1,368,232</u>	<u>1,348,352</u>	
Change in Fund Balance	(33,866)	872,502	(572,609)	1,445,111	
Beginning Fund Balance	1,926,015	1,019,647	611,351	408,296	
Ending Fund Balance	<u>\$ 1,892,149</u>	<u>\$ 1,892,149</u>	<u>\$ 38,742</u>	<u>\$ 1,853,407</u>	

SECTION 14 METROPOLITAN DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the 10 Months Ending,
October 31, 2020
Debt Service Fund

Account Description	Period Actual	YTD Actual	Budget	Favorable (Unfavorable) variance	% of Budget
Revenues					
Property Taxes - Denver	\$ -	\$ -	\$ -	\$ -	0.0%
Property Taxes - Jeff. Cty.	-	-	-	-	0.0%
Prtly Taxes - Ex Denver	-	-	-	-	0.0%
Prtly Taxes - Ex Jeff. Cty.	-	-	-	-	0.0%
Interest Income	-	32	-	32	-
Transfer from General Fund	-	-	-	-	0.0%
Total Revenues	<u>-</u>	<u>32</u>	<u>-</u>	<u>32</u>	<u>0.0%</u>
Expenditures					
Bond Principal 2000	-	-	-	-	0.0%
Bond Interest 2000	-	-	-	-	0.0%
Trustee/Paying Agent Fees	-	191	-	(191)	-
Treasurer's Fees	-	-	-	-	0.0%
Total Expenditures	<u>-</u>	<u>191</u>	<u>-</u>	<u>(191)</u>	<u>0.0%</u>
Excess (Deficiency) of Revenues Over Expenditures	-	(160)	-	(160)	
Beginning Fund Balance	0	160	-	160	
Ending Fund Balance	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ 0</u>	

SECTION 14 METROPOLITAN DISTRICT
Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual
For the 10 Months Ending,
October 31, 2020
Capital Projects Fund

Account Description	Period Actual	YTD Actual	Budget	Favorable (Unfavorable) variance	% of Budget
Revenues					
Interest Income	\$ -	\$ 2	\$ 15	\$ (13)	15.8%
Transfer from General Fund	1,545	19,880	1,332,454	(1,312,574)	1.5%
Total Revenues	<u>1,545</u>	<u>19,882</u>	<u>1,332,469</u>	<u>(1,312,587)</u>	<u>1.5%</u>
Expenditures					
Reimbrse developer- cap. proj.	-	-	380,000	380,000	0.0%
Management	-	-	10,000	10,000	0.0%
Legal	-	-	30,000	30,000	0.0%
Storm Drainage Improvements	-	-	200,000	200,000	0.0%
Engineering	-	20,210	30,000	9,790	67.4%
Contingency	-	-	1,799	1,799	0.0%
Total Expenditures	<u>-</u>	<u>20,210</u>	<u>651,799</u>	<u>631,589</u>	<u>3.1%</u>
Excess (Deficiency) of Revenues Over Expenditures	1,545	(328)	680,670	(680,998)	
Beginning Fund Balance	(1,545)	328	-	328	
Ending Fund Balance	<u>\$ -</u>	<u>\$ (0)</u>	<u>\$ 680,670</u>	<u>\$ (680,670)</u>	



SCHILLING & COMPANY, INC.

Certified Public Accountants

P.O. Box 631579
HIGHLANDS RANCH, CO 80163

PHONE: 720.348.1086
FAX: 720.348.2920

October 26, 2020

Board of Directors
Section 14 Metropolitan District
c/o Special District Management Services, Inc.
141 Union Boulevard, Suite 150
Lakewood, Colorado 80228

Board of Directors:

We are pleased to confirm our understanding of the services we are to provide Section 14 Metropolitan District (District) for the year ended December 31, 2020. We will audit the financial statements of the governmental activities and each major fund including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ended December 31, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited, if presented:

- Management's Discussion and Analysis.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Debt Service Fund
- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Capital Projects Fund

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- Summary of Assessed Valuation, Mill Levy and Property Taxes Collected
- Ten Largest Taxpayers Within the District
- Assessed Valuation of Classes of Property in the District
- Debt Ratios of the District

Audit Objective

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Schilling & Company, Inc., will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to an exempt offering document with which Schilling & Company, Inc. is not involved, you agree to clearly indicate in the exempt offering document that Schilling & Company, Inc. is not involved with the contents of such offering document.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider.

Furthermore, we will remain responsible for the work provided by any such third-party service providers.

The audit documentation for this engagement is the property of Schilling & Company, Inc. and constitutes confidential information.

Dawn Schilling is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be \$5,200 which includes preparation of the audited financial statements and related footnotes. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our standard hourly rate of \$170 per hour.

Any calculations performed in connection with the District's TABOR compliance will be billed at our standard hourly rate.

In accordance with C.R.S. § 8-17.5-101, *et seq.*, the Schilling & Company, Inc. (Company) hereby certifies to the District that:

The Company hereby states to the District that the Company does not knowingly employ or contract with an illegal alien who will perform work under the Agreement and that it will participate in the E-Verify Program or Department Program (as defined in §8-17.5-101 C.R.S.) in order to confirm the employment eligibility of all employees of the Company who are newly hired to perform work under the Agreement.

In accordance with §8-17.5-102, C.R.S., the Company shall not:

- (a) Knowingly employ or contract with an illegal alien to perform work under the Agreement; or
- (b) Enter into a contract with a subcontractor that fails to certify to the Company that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.

The Company represents and warrants it has confirmed the employment eligibility of all of its employees who are newly hired for employment to perform work under the Agreement through participation in either the E-Verify Program or the Department Program.

The Company is prohibited from using the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while the Agreement is in effect.

If the Company obtains actual knowledge that a subcontractor performing work under the Agreement knowingly employs or contracts with an illegal alien, the Company shall:

- (a) Notify the subcontractor and the District within three days that the Company has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
- (b) Terminate the subcontract with the subcontractor if within three days of receiving the notice the subcontractor does not stop employing or contracting with the illegal alien; except that the Company shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

The Company shall comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation that the Department is undertaking, pursuant to the authority established in §8-17.5-102, C.R.S.

If the Company violates any provision of C.R.S. §8-17.5-102, *et seq.*, the District may terminate the Agreement immediately and the Company shall be liable to the District for actual and consequential damages of the District resulting from such termination, and the District shall report such violation by the Company to the Colorado Secretary of State, as required by law.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

SCHILLING & COMPANY, INC.

Schilling & Company, Inc.

RESPONSE:

This letter correctly sets forth the understanding of Section 14 Metropolitan District.

By: _____

Title: _____

Date: _____

Certification of Valuation by County Assessor

Name of Jurisdiction Section 14 Metropolitan District New Entity? ☐ Yes ☒ No

IN Denver COUNTY, COLORADO ON August 24, 2020

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS ("5.5%" LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S., and no later than August 25, the Assessor certifies the TOTAL VALUATION FOR ASSESSMENT for the taxable year 2020:

1. Previous year's NET TOTAL TAXABLE assessed valuation:	1.	\$11,162,300
2. Current year's GROSS TOTAL TAXABLE assessed valuation: <small>This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution.</small>	2.	\$11,074,330
3. LESS TIF District Increment, If any:	3.	\$0
4. Current year's NET TOTAL TAXABLE assessed valuation:	4.	\$11,074,330
5. New Construction*: <small>New Construction is defined as: Taxable real property structures and the personal property connected with the structure.</small>	5.	\$0
6. Increased production of producing mine*:	6.	\$0
7. Annexations/Inclusions:	7.	\$0
8. Previously exempt Federal property*:	8.	\$0
9. New primary oil or gas production from any producing oil and gas leasehold or land (29-1-301(1)(b), C.R.S.): <small>Jurisdiction must apply (Form DLG 52B) to the division of Local Government before the value can be treated as growth in the limit calculation.</small>	9.	\$0
10. Taxes collected last year on omitted property as of August 1 (29-1-301(1)(a), C.R.S.):	10.	\$0
11. Taxes abated and refunded as of August 1 (29-1-301(1)(a), C.R.S. and (39-10-114(1)(a)(I)(B), C.R.S.):	11.	\$0

*Jurisdiction must submit respective certifications (Forms DLG 52 & 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

USE FOR "TABOR LOCAL GROWTH" CALCULATIONS ONLY

In accordance with the provisions of Art. X, Sec. 20, Colo. Cons., and 39-5-121(2)(b), C.R.S., the Assessor certifies the TOTAL ACTUAL VALUATION for the taxable year 2020:

1. Current year's total actual value of ALL REAL PROPERTY: <small>This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.</small>	1.	\$35,780,600
ADDITIONS to taxable real property:		
2. Construction of taxable real property improvements: <small>Construction is defined as newly constructed taxable real property structures.</small>	2.	\$0
3. Annexation/Inclusions:	3.	\$0
4. Increased mining production: <small>Includes production from new mines and increases in production of existing producing mines.</small>	4.	\$0
5. Previously exempt property:	5.	\$0
6. Oil or gas production from a new well:	6.	\$0
7. Taxable real property omitted from the previous year's tax warrant: <small>If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)</small>	7.	\$0
DELETIONS from taxable real property:		
8. Destruction of taxable real property improvements:	8.	\$0
9. Disconnections/Exclusions:	9.	\$0
10. Previously taxable property:	10.	\$0

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

1. Total actual value of all taxable property:	1.	
--	----	--

NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.



September 30, 2020

SECTION 14 METRO DIST
ANN FINN
00141 UNION BLVD 150
LAKEWOOD CO 80228

Scot Kersgaard

Assessor

OFFICE OF THE ASSESSOR
100 Jefferson County Parkway
Golden, CO 80419-2500
Phone: 303-271-8500
Fax: 303-271-8516
Website: <http://assessor.jeffco.us>
E-mail Address: assessor@jeffco.us

Code # 4805

CERTIFICATION OF VALUATION

The Jefferson County Assessor reports a taxable assessed valuation for your taxing entity for 2020 of:

\$43,377,317

The breakdown of the taxable valuation of your property is enclosed.

As further required by CRS 39-5-128(1), you are hereby notified to officially certify your levy to the Board of County Commissioners no later than December 15.

CRS 39-1-111(5) requires that this office transmit a notification by December 10 of any changes to valuation made after the original certification.

enc

Scot Kersgaard
Jefferson County Assessor

CERTIFICATION OF VALUATION BY JEFFERSON COUNTY ASSESSOR

New Tax Entity ☐ YES ☒ NO

Date: September 30, 2020

NAME OF TAX ENTITY: SECTION 14 METRO DIST

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2020:

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1. \$	42,890,765
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2. \$	43,377,317
3. LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3. \$	0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4. \$	43,377,317
5. NEW CONSTRUCTION: *	5. \$	286,862
6. INCREASED PRODUCTION OF PRODUCING MINE: ≈	6. \$	0
7. ANNEXATIONS/INCLUSIONS:	7. \$	0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8. \$	0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): Φ	9. \$	0
10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(A), C.R.S.). Includes all revenue collected on valuation not previously certified:	10. \$	0
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11. \$	5,580

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec 20(8)(b), Colo. Constitution

* New construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

Φ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART X, SEC.20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2020:

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1. \$	137,006,959
ADDITIONS TO TAXABLE REAL PROPERTY		
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	2. \$	989,179
3. ANNEXATIONS/INCLUSIONS:	3. \$	0
4. INCREASED MINING PRODUCTION: §	4. \$	0
5. PREVIOUSLY EXEMPT PROPERTY:	5. \$	0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	6. \$	0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.):	7. \$	0

DELETIONS FROM TAXABLE REAL PROPERTY

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8. \$	0
9. DISCONNECTIONS/EXCLUSIONS:	9. \$	0
10. PREVIOUSLY TAXABLE PROPERTY:	10. \$	0

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY	1. \$	149,597,900
---	-------	-------------

NOTE: ALL LEVIES MUST BE CERTIFIED TO THE COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

SECTION 14 METROPOLITAN DISTRICT
Assessed Value, Property Tax and Mill Levy Information

2019 Actual	2020 Adopted Budget	2021 Preliminary Budget
----------------	------------------------	----------------------------

Assessed Valuation

Jefferson County	\$ 41,154,972	\$ 42,890,765	\$ 43,377,317
Denver County	9,315,930	11,162,300	11,074,330
Sub Total Assessed Valuation	50,470,902	54,053,065	54,451,647

Assessed Valuation Exclusions

Jefferson Exclusions:

Jefferson-1994	4,915,422	-	-
Grant Ranch Cove-04	3,689,155	-	-

Denver Exclusions:

Westlake (Fairmark)	4,598,240	-	-
Villages at Raccoon Creek	3,592,890	-	-

Sub Total Assessed Valuations Exclusions	16,795,707	-	-
--	------------	---	---

TOTAL ASSESSED VALUATIONS

\$ 67,266,609	\$ 54,053,065	\$ 54,451,647
----------------------	----------------------	----------------------

Mill Levy

General Fund	7.519	20.000	20.000
Temporary Mill Levy Reduction	0.000	0.000	0.000

Refunds and Abatements

Denver	0.000	0.000	0.000
Denver - Villages at Raccoon Creek	0.000	0.000	0.000
Jefferson	0.134	0.465	0.128
Jefferson - Exclusion 1994	0.000	0.000	0.000
Jefferson - Grant Ranch Cove	0.000	0.000	0.000

Debt Service Fund

Denver	16.150	0.000	0.000
Denver - Westlake aka Fairmark	5.819	0.000	0.000
Denver - Villages at Raccoon Creek	16.150	0.000	0.000
Jefferson	16.150	0.000	0.000
Jefferson - Exclusion 1994	5.819	0.000	0.000
Jefferson - Exclusion Grant Ranch Cove	16.150	0.000	0.000

Combined Total Mill Levy-Jefferson/Denver ONLY

23.669	20.465	20.128
--------	--------	--------

Property Taxes

General Fund	\$ 379,490	\$ 1,081,061	\$ 1,089,033
Debt Service Fund	815,105	-	-
Debt Service Fund Exclusions	172,965	-	-
Temporary Mill Levy Reduction	-	-	-
Refunds and Abatements	5,515	19,944	5,552

Actual/Budgeted Property Taxes

\$ 1,373,075	\$ 1,101,005	\$ 1,094,585
---------------------	---------------------	---------------------

SECTION 14 METROPOLITAN DISTRICT

GENERAL FUND 2021 Preliminary Budget with 2019 Actual, 2020 Adopted Budget, and 2020 Estimated

	2019 Actual	01/20-06/20 YTD Actual	2020 Adopted Budget	2020 Estimated	2021 Preliminary Budget
BEGINNING FUND BALANCE	\$ 828,395	\$ 1,019,647	\$ 611,351	\$ 1,019,647	\$ 1,617,911
REVENUE					
Property Taxes - Denver	70,200	222,143	223,246	223,246	221,487
Property Taxes - Jeff. Cty.	307,971	530,782	877,759	877,759	873,098
Specific Ownership Taxes	113,555	28,331	86,608	55,000	55,000
Interest Income	25,036	7,284	5,001	10,000	5,000
Total Revenue	516,761	788,540	1,192,614	1,166,005	1,154,585
Total Funds Available	1,345,156	1,808,187	1,803,965	2,185,652	2,772,496
EXPENDITURES					
Accounting	10,065	4,424	12,000	12,000	12,000
District Management	14,804	6,882	12,000	14,000	14,000
Audit	5,000	42	6,000	5,000	6,000
Director's Fees	900	500	2,300	2,300	2,300
Dues & Subscriptions	-	-	600	-	-
Election Expense	3,245	1,004	1,000	1,150	-
Insurance	6,152	6,815	7,300	7,500	7,800
Legal	38,193	23,116	25,000	40,000	30,000
Legal Publications	68	-	100	100	100
Miscellaneous Expenses	1,748	84	1,000	1,000	1,000
C&C of Denver Annual Fee	3,000	3,000	3,000	3,000	3,000
Payroll Taxes	69	38	176	176	176
Treasurer's Fees	5,329	10,183	16,515	16,515	16,419
Utilities	87,373	26,594	110,000	110,000	110,000
Landscape Maintenance	132,592	30,956	115,000	115,000	115,000
Contingency	2,000	-	85,000	-	85,000
Emergency Reserves	-	-	35,778	-	34,638
Total Expenditures	310,537	113,638	432,769	327,741	437,433
Transfers and Other Uses					
Transfer to Capital	-	18,335	1,332,454	240,000	345,000
Transfer to Debt Service	14,972	-	-	-	-
Total Expenditures Requiring Appropriation	325,509	131,973	1,765,223	567,741	782,433
ENDING FUND BALANCE	\$ 1,019,647	\$ 1,676,214	\$ 38,742	\$ 1,617,911	\$ 1,990,064

SECTION 14 METROPOLITAN DISTRICT

DEBT SERVICE FUND

2021 Preliminary Budget

with 2019 Actual, 2020 Adopted Budget, and 2020 Estimated

	2019 Actual	01/20-06/20 YTD Actual	2020 Adopted Budget	2020 Estimated	2021 Preliminary Budget
BEGINNING FUND BALANCE	\$ 44,394	\$ 156	\$ -	\$ 156	\$ 156
REVENUE					
Property Taxes - Denver	988,935	-	-	-	-
Interest Income	13,310	-	-	-	-
Transfer from General Fund	14,972	-	-	-	-
Total Revenue	1,017,217	-	-	-	-
Total Funds Available	1,061,611	156	-	156	156
EXPENDITURES					
Bond Principal 2000	995,000	-	-	-	-
Bond Interest 2000	49,750	-	-	-	-
Trustee/Paying Agent Fees	3,025	-	-	-	-
Arbitrage expense	-	-	-	-	-
Treasurer's Fees	13,680	-	-	-	-
Total Expenditures	1,061,455	-	-	-	-
Total Expenditures Requiring Appropriation	1,061,455	-	-	-	-
ENDING FUND BALANCE	\$ 156	\$ 156	\$ -	\$ 156	\$ 156

SECTION 14 METROPOLITAN DISTRICT

CAPITAL PROJECTS FUND 2021 Preliminary Budget with 2019 Actual, 2020 Adopted Budget, and 2020 Estimated

	2019 Actual	01/20-06/20 YTD Actual	2020 Adopted Budget	2020 Estimated	2021 Preliminary Budget
BEGINNING FUND BALANCE	\$ 1,783	\$ 329	\$ -	\$ 329	\$ 332
REVENUE					
Interest Income	16	2	15	3	-
Transfer from General Fund	-	18,335	1,332,454	240,000	345,000
Total Revenue	16	18,337	1,332,469	240,003	345,000
Total Funds Available	1,799	18,666	1,332,469	240,332	345,332
EXPENDITURES					
Reimbrse developer- cap. proj.	-	-	380,000	200,000	-
Management	-	-	10,000	-	15,000
Legal	-	-	30,000	-	50,000
Engineering	1,470	20,210	30,000	40,000	60,000
Storm Drainage Improvements	-	-	200,000	-	200,000
Contingency	-	-	1,799	-	20,000
Total Expenditures	1,470	20,210	651,799	240,000	345,000
Total Expenditures Requiring Appropriation	1,470	20,210	651,799	240,000	345,000
ENDING FUND BALANCE	\$ 329	\$ (1,545)	\$ 680,670	\$ 332	\$ 332

RESOLUTION NO. 2020 - 11 - ____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SECTION 14 METROPOLITAN DISTRICT
TO ADOPT THE 2021 BUDGET AND APPROPRIATE SUMS OF MONEY**

WHEREAS, the Board of Directors of the Section 14 Metropolitan District ("District") has appointed the District Accountant to prepare and submit a proposed 2021 budget to the Board at the proper time; and

WHEREAS, the District Accountant has submitted a proposed budget to this Board on or before October 15, 2020, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 30, 2020, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

WHEREAS, the Board of Directors of the District has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Section 14 Metropolitan District:

1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Section 14 Metropolitan District for the 2021 fiscal year.

2. That the budget, as hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.

3. That the sums set forth as the total expenditures of each fund in the budget attached hereto as **EXHIBIT A** and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

ADOPTED this 30th day of November, 2020.

Secretary

(SEAL)

EXHIBIT A
(Budget)

I, Ann Finn, hereby certify that I am the duly appointed Secretary of the Section 14 Metropolitan District, and that the foregoing is a true and correct copy of the budget for the budget year 2021, duly adopted at a meeting of the Board of Directors of the Section 14 Metropolitan District held on November 30, 2020.

By: _____
Secretary

RESOLUTION NO. 2020 - 11 - ____

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SECTION 14 METROPOLITAN DISTRICT
TO SET MILL LEVIES**

WHEREAS, the Board of Directors of the Section 14 Metropolitan District (“District”) has adopted the 2021 annual budget in accordance with the Local Government Budget Law on November 30, 2020; and

WHEREAS, the adopted budget is attached to the Resolution of the Board of Directors to Adopt the 2021 Budget and Appropriate Sums of Money, and such budget is incorporated herein by this reference; and

WHEREAS, the amount of money necessary to balance the budget for general fund expenses from property tax revenue is identified in the budget; and

WHEREAS, the amount of money necessary to balance the budget for debt service fund expenses from property tax revenue is identified in the budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Section 14 Metropolitan District:

1. That for the purposes of meeting all general fund expenses of the District during the 2021 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

2. That for the purposes of meeting all debt service fund expenses of the District during the 2021 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

3. That the District Accountant of the District is hereby authorized and directed to immediately certify to the County Commissioners of City and County of Denver and Jefferson County, Colorado, the mill levies for the District as set forth in the District’s Certification of Tax Levies (attached hereto as **EXHIBIT A** and incorporated herein by reference), recalculated as needed upon receipt of the final certification of valuation from the County Assessor in order to comply with any applicable revenue and other budgetary limits.

ADOPTED this 30th day of November, 2020.

Secretary

(SEAL)

EXHIBIT A
(Certification of Tax Levies)

EXHIBIT D

FORM OF CHANGE ORDER

Change Order No: <u>1</u>	Date Issued:
Name of Agreement: <u>Chanson Plaza Drainage Alternatives Analysis</u>	
Date of Agreement: <u>11/18/2019</u>	District(s): <u>Section 14 Metropolitan District</u>
Other Party/Parties: <u>Matrix Design Group</u>	

CHANGE IN SCOPE OF SERVICES (describe): <u>see attached</u>

CHANGE IN AGREEMENT PRICE:	CHANGE IN TERM OF AGREEMENT:
Original Price: \$ <u>23,140</u>	Original Term: Expires _____, 20
Increase of this Change Order: \$ <u>25,889</u>	New Term: Expires <u>March 30, 2021</u>
Price with all Approved Change Orders: \$ <u>49,029</u>	Agreement Time with all Approved Change Orders:

APPROVED:	APPROVED:
By: _____	By: _____
District	Consultant



Matrix Design Group, Inc.
1601 Blake Street, Suite 200
Denver, CO 80202
O 303.572.0200
F 303.572.0202
matrixdesigngroup.com

October 19, 2020

Ann Finn
Section 14 Metropolitan District
141 Union Blvd, Suite 150
Lakewood, CO 80228

RE: Proposal for Chanson Plaza Drainage Improvements – Final Design

Dear Ms. Finn:

Matrix Design Group, Inc. (Matrix) is pleased to submit the enclosed proposal for a drainage improvement to support construction documents for the Chanson Plaza outfall into Johnson Reservoir. Matrix has prepared similar construction document packages at numerous outfalls for many public and private clients, so we are aware of the challenges and pitfalls. Matrix submitted a draft Alternatives Analysis report on March 27, 2020 to address the failing pipe outfall at the subject property. Email correspondence with Brad Gordon on October 10, 2020 indicated a desire to proceed with finalizing the Alternatives Report and eliminating alternative 1 and 2 from consideration. This proposal will advance the concept presented in the Alternatives Analysis Report to final construction documents for bidding and construction.

PROJECT SCOPE

1. Project Coordination/Project Management (Time and Material)
 - Attend project kickoff meeting and one progress meeting with the Metro District.
 - Evaluate the Plan and project scope. Confirm the number and type of construction drawings anticipated based upon the project components.
 - Provide coordination with Jefferson County, Army Corps of Engineers and Metro District.
2. Grading and Drainage Construction Documents (Lump Sum)
 - Prepare storm drain construction drawings for the culvert outfall into Johnson Reservoir.
 - Provide necessary design details such as sheetpile cutoff wall, riprap, FES as necessary.
 - Prepare a grading plan. To tie into existing grading on the northeast and southwest sides of the existing failed grouted riprap.
3. Floodplain Development Permit (Lump Sum)
 - Prepare a floodplain development permit for County approval. The proposed improvements shall be designed to adhere to County “no adverse impact” requirements.
 - The Grading and Drainage Plan above shall be submitted to Jefferson County with the floodplain permit to demonstrate “no adverse impact”.

Excellence by Design

Anniston, AL | Atlanta, GA | Colorado Springs, CO | Denver, CO | Niceville, FL | Parsons, KS | Phoenix, AZ
Sacramento, CA | Tamuning, GUAM | Texarkana, TX | Washington, DC

4. Environmental Regulatory Support (Time and Material)
 - See attached scope provided by Great Ecology
5. Bid Support and Construction Support (Time and Material)
 - Review contractor bids and assist Metro district in contractor selection
 - Participate in a pre-construction meeting at the site with the selected contractor
 - Responding to Contractor RFI's
 - Review of submittals and answering of questions during construction.
 - Matrix will also coordinate with Jefferson County for the as-built preparation (relying on Contractor to provide survey) and submittal to the County.
 - Perform site walk with contractor and County to close out floodplain development permit with Jefferson County

ASSUMPTIONS

- Additional surveying information is not needed at this time. If through the course of design development, it is determined that additional survey information is required a separate scope and fee shall be prepared.
- Geotechnical information is not needed at this time. If through the course of design development, it is determined that additional geotechnical information is required a separate scope and fee shall be prepared.
- Based on the conceptual design completed within the Alternatives Analysis Report the total disturbed area of the improvements is less than 0.5 acres, thus a County Erosion control permit is not required. If during the course of design development, the design changes to disturb more than 0.5 acre than a separate scope and fee shall be prepared.
- This proposal assumes one review by Jefferson County
- All permit and Agency review fees are excluded

PROPOSED BUDGET

Matrix estimates the analysis can be completed for **\$25,889**, of which \$12,420 will be provided on a lump sum basis while \$13,269 will be provided on a T&M basis. Direct expenses have been estimated at \$200 and will be billed on an incurred basis. Standard hourly rates are per the original contract dated November 18, 2019.

PROPOSED SCHEDULE

Matrix is prepared to begin work on this project immediately upon authorization and anticipate a project duration of 4 weeks for design following the execution of a signed contract. Jefferson County has not supplied an estimated schedule for review of the floodplain permit, thus is excluded from this estimate. The construction support shall be provided based on the selected contractor's preferred schedule.

Please let me know if you have any questions.

Sincerely,

Matrix Design Group, Inc.



Drew Beck, PE, CFM

Deputy Director, Water Resources

FEE ESTIMATE

MATRIX DESIGN GROUP, Inc.

Exhibit "A" - Professional Fees - FOR BUDGET P

Perlmutter Chanson Plaza Drainage Alternatives Analysis				PROJECT NO.:					
				STAFF					
				Matrix					
ITEM	DESCRIPTION	TASK COST	TOTAL HOURS	VP	Sr Assoc	Sr Cons	Cons II	Cons I	Prof II
				\$210	\$175	\$140	\$115	\$98	\$95
Task 1	Project Management & Coordination (T&M)								
A	PM and coord		16		8			4	4
	Subtotal	\$2,172	16	0	8	0	0	4	4
Task 4	Environemtnal permitting (sub) (T&M)								
A	Great ecology scope		0						
	Subtotal	\$7,746	0	0	0	0	0	0	0
Task 5	Construction Support (T&M)								
A	field support		20		8			12	
	Subtotal	\$2,576	20	0	8	0	0	12	0
	PRIME LABOR SUBTOTAL:	\$12,494		10	46	0	10	56	4
	TOTAL HOURS		126						
	DISTRIBUTION			8%	37%	0%	8%	44%	3%
	INDIVIDUAL COSTS			\$2,100	\$8,050	\$0	\$1,150	\$5,488	\$380
	Subtotal for Subs w 10% markup	\$ 8,521							
				PLOTS	REPROD	TRAVEL	DELIVERY		
	DIRECT COST SUBTOTAL (ESTIMATE FOR T&M)	\$200			\$100	\$100			