

## SECTION 14 METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 800-741-3254  
Fax: 303-987-2032

### NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Jay Perlmutter	President	2020/May 2020
Jonathan Perlmutter	Treasurer	2022/May 2022
Douglas C. Ernst	Assistant Secretary	2022/May 2022
G. Darwin Toll, Jr.	Assistant Secretary	2020/May 2020
Kenya Jenkins	Assistant Secretary	2022/May 2022
Ann Finn	Secretary	

DATE: December 2, 2019

TIME: 11:00 a.m.

PLACE: Jordon Perlmutter & Company  
1601 Blake Street, Suite 600  
Denver, Colorado 80217

#### I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.

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- B. Approve Agenda; confirm location of the meeting and posting of meeting notices.

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- C. Review and approve Minutes of the July 11, 2019 special meeting (enclosure).

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- D. Consider Regular Meeting dates for 2020 (suggested dates are \_\_\_\_\_ 2020). Review and consider approval of Resolution No. 2019-12-\_\_; Resolution Establishing Regular Meeting Dates, Time and Location, Establishing District Website and Designating Location for Posting of 24-Hour Notices (enclosure).

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- E. Discuss §32-1-809, C.R.S., Transparency Notice reporting requirements and mode of eligible elector notification for 2020 (posted on SDA's website last year).

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## II. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims for the following periods (enclosures):

Fund	Period ending June 17, 2019	Period ending July 16, 2019	Period ending August 27, 2019	Period ending September, 2019
General	\$ 27,694.11	\$ 53,470.72	\$ 70,089.37	\$ 32,769.30
Debt	\$ 1,512.50	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 29,206.61</b>	<b>\$ 53,470.72</b>	<b>\$ 70,089.37</b>	<b>\$ 32,769.30</b>

Fund	Period ending October, 2019	Period ending Nov. 21, 2019
General	\$ 14,456.58	\$ 27,132.86
Debt	\$	\$
Capital	\$	\$
<b>Total</b>	<b>\$ 14,456.58</b>	<b>\$ 27,132.86</b>

- B. Review and accept unaudited financial statements through the period ending October 31, 2019, and the schedule of cash position statement dated \_\_\_\_\_, 2019 (to be distributed).
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- C. Consider engagement of Schilling & Company, Inc. to prepare the 2019 audit in the amount of \$5,000 (enclosure).
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- D. Conduct Public Hearing to consider Amendment to 2019 Budget (if necessary) and consider adoption of Resolution to Amend the 2019 Budget and Appropriate Expenditures.
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- E. Conduct Public Hearing on the proposed 2020 Budget and consider adoption of Resolution to Adopt the 2020 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_, and Other Fund(s) \_\_\_\_\_ for a total mill levy of \_\_\_\_\_ (enclosures – preliminary assessed valuations, draft 2020 Budget and resolution).
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- F. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.
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- G. Consider appointment of District Accountant to prepare the 2021 budget.
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### III. LEGAL MATTERS

- A. Ratify approval of Certified Record of Proceedings of Section 14 Metropolitan District, Jefferson County and City and County of Denver, Colorado Relating to the November 5, 2019 Election (enclosure).
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- B. Consider adoption of Resolution No. 2019-12-\_\_\_; Resolution Calling a Regular Election for Directors on May 5, 2020, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (to be distributed). Self-Nomination forms are due by February 28, 2020. Discuss the need for ballot issues and/or questions.
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- C. Discuss status of the conveyance of the Chanson Plaza Stormwater Drainage Improvement to the District.
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- D. Discuss update on McGeady Becher P.C. District records retention.
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### IV. CAPITAL PROJECTS

- A. Discuss status of capital improvement projects:
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1. Monument Upgrades (Bowles Village).
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2. Stormwater Drainage Structure at Chanson Plaza.
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3. Consider approval of Service Agreement for Chanson Plaza Drainage Alternative Analysis between the District and Matrix Design Group, Inc. for the amount of \$23,140.00 (enclosure).
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V. OTHER MATTERS

A. \_\_\_\_\_

- VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2019.**

## RECORD OF PROCEEDINGS

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### MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE SECTION 14 METROPOLITAN DISTRICT HELD JULY 11, 2019

A special meeting of the Board of Directors of the Section 14 Metropolitan District, Jefferson County and the City and County of Denver, Colorado was duly posted and held on Thursday, the 11th day of July, 2019, at 11:00 a.m., at the offices of Jordon Perlmutter and Co., 1601 Blake Street, Suite 600, Denver, Colorado 80217. The meeting was open to the public.

#### ATTENDANCE

##### Directors In Attendance Were:

Jay Perlmutter  
Jonathan Perlmutter  
Douglas C. Ernst  
G. Darwin Toll, Jr.  
Kenya Jenkins

##### Also In Attendance Were:

Ann Finn and Steve Beck; Special District Management Services, Inc.

MaryAnn M. McGeady, Esq. and Kate Olson, Esq.; McGeady Becher P.C.

Dawn Schilling; Schilling & Company Inc. (via speakerphone for a portion of the meeting)

#### DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Attorney McGeady noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. It was noted that Directors' Disclosure Statements have been filed for all Directors.

#### ADMINISTRATIVE MATTERS

Agenda: Ms. Finn distributed for the Board's review and approval a proposed Agenda for the District's special meeting.

## RECORD OF PROCEEDINGS

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Following discussion, upon motion duly made by Director Jonathan Perlmutter, seconded by Director Toll and, upon vote, unanimously carried, the Agenda was approved, as amended.

**Approval of Meeting Location:** The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting.

Following discussion, upon motion duly made by Director Jonathan Perlmutter, seconded by Director Toll and, upon vote, unanimously carried, the Board determined that because there was not a suitable or convenient location within the District's boundaries to conduct this meeting, it was determined to conduct the meeting at the above stated location. The Board further noted that notice of the time, date and location was duly posted and that they have not received any objections to the location or requests that the meeting place be changed by residents or tax paying electors within its boundaries.

**New Legislation Regarding Posting Meeting Notices and Establishment of a District Website:** Attorney McGeady reviewed with the Board the recent change in legislation that authorizes the posting of meeting notices on the District's website as opposed to three physical locations within the boundaries of the District. Attorney McGeady noted the statute does require designating one physical location for the posting of notices in the event the District's website is not functioning and posting on the website cannot occur.

**Resolution No. 2019-07-01, Establishing District Website and Designating Location for Posting of 24-Hour Notices:** The Board discussed Resolution No. 2019-07-01, Establishing District Website and Designating Location for Posting of 24-Hour Notices.

Following discussion, upon motion duly made by Director Ernst, seconded by Director Toll and, upon vote, unanimously carried, the Board adopted Resolution No. 2019-07-01, Establishing District Website and Designating Location for Posting of 24-Hour Notices.

**Eligible Government Entity Agreement:** Attorney McGeady reviewed with the Board an Eligible Government Entity Agreement between the Statewide Internet Portal Authority ("SIPA") of the State of Colorado and the District.

Following discussion, upon motion duly made by Director Ernst, seconded by Director Toll and, upon vote, unanimously carried, the Board approved the Eligible Government Entity Agreement between the SIPA.

## RECORD OF PROCEEDINGS

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**Minutes:** The Board reviewed the Minutes of the November 26, 2018 special meeting.

Following discussion, upon motion duly made by Director Ernst, seconded by Director Toll and, upon vote, unanimously carried, the Board approved the Minutes of the November 26, 2018 special meeting.

**First Amendment to Resolution No. 2018-11-01, Establishing Regular Meeting Dates, Times and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices:** The Board discussed a First Amendment to Resolution No. 2018-11-01, Establishing 2019 Regular Meeting Dates, Times and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices.

Following discussion, upon motion duly made by Director Ernst, seconded by Director Jenkins and, upon vote, unanimously carried, the Board approved the First Amendment to Resolution No. 2018-11-01, Establishing Regular Meeting Dates, Times and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices. A copy of the Resolution is attached and incorporated herein.

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### **LEGAL MATTERS**

**Operating Mill Levy Increase and Debt Authorization Election in 2019:** Attorney McGeady discussed with the Board a possible operating mill levy increase and conducting a debt authorization election in November 2019.

Following review and discussion, upon motion duly made by Director Jay Perlmutter, seconded by Director Toll and, upon vote, unanimously carried, the Board adopted Resolution No. 2019-07-02 Calling for a Special Election on November 5, 2019.

The Board entered into discussion regarding establishing a Committee to approve final ballot content.

Following discussion, upon motion duly made by Director Jay Perlmutter, seconded by Director Toll and, upon vote, unanimously carried, the Board established a Committee to approve final ballot content.

**Service Agreement from Manhard Consulting, Inc. for Surveying Services:** The Board reviewed a proposal from Manhard Consulting, Inc. for surveying services.

## RECORD OF PROCEEDINGS

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Following review and discussion, upon motion duly made by Director Jay Perlmutter, seconded by Director Jenkins and, upon vote, unanimously carried, the Board approved the Service Agreement between the District and Manhard Consulting, Inc. for surveying services, for a total of amount of \$2,000.

**Project Funding and Reimbursement Agreement for Signage at Chanson Plaza:** The Board reviewed a Project Funding and Reimbursement Agreement by and between Chanson LLP and the District for Signage at Chanson Plaza.

Following discussion, upon motion duly made by Director Toll, seconded by Director Jay Perlmutter and, upon vote, unanimously carried, the Board approved the Project Funding and Reimbursement Agreement by and between Chanson LLP and the District for Signage at Chanson Plaza.

**Project Funding and Reimbursement Agreement for Signage at Bellevue Shores:** The Board reviewed a Project Funding and Reimbursement Agreement by and between The Section 14 Development Co. and the District for Signage at Bellevue Shores.

Following discussion, upon motion duly made by Director Toll, seconded by Director Jay Perlmutter and, upon vote, unanimously carried, the Board approved the Project Funding and Reimbursement Agreement by and between The Section 14 Development Co. and the District for Signage at Bellevue Shores.

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### **FINANCIAL MATTERS**

**Claims:** The Board considered ratifying the approval of the payment of claims as follows:

Fund	Period ending Dec. 13, 2018	Period ending Jan. 17, 2019	Period ending Feb. 13, 2019	Period ending March 15, 2019
General	\$ 17,005.70	\$ 13,655.11	\$ 18,451.85	\$ 10,706.15
Debt	\$ 989,636.52	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 1,006,642.22</b>	<b>\$ 13,655.11</b>	<b>\$ 18,451.85</b>	<b>\$ 10,706.15</b>

Fund	Period ending April 19, 2019	Period ending May 16, 2019
General	\$ 12,711.39	\$ 11,345.36
Debt	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 12,711.39</b>	<b>\$ 11,345.36</b>



## RECORD OF PROCEEDINGS

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Following review, upon motion duly made by Director Jay Perlmutter, seconded by Director Jenkins and, upon vote, unanimously carried, the Board ratified the approval of the payment of claims as presented.

**Unaudited Financial Statements:** Mr. Beck reviewed with the Board the unaudited financial statements through the period ending May 31, 2019, and the schedule of cash position statement dated May 31, 2019.

Following review, upon motion duly made by Director Ernst, seconded by Director Toll and, upon vote, unanimously carried, the unaudited financial statements for the period ending May 31, 2019 and the schedule of cash position statement dated May 31, 2019 were accepted, as presented.

**2018 Audit:** Ms. Schilling reviewed the 2018 draft Audit with the Board.

Following review and discussion, upon motion duly made by Director Toll, seconded by Director Ernst and, upon vote, unanimously carried, the Board approved the 2018 Audit and authorized execution of the Audit Representations Letter, subject to changes noted, final review by General Counsel and receipt of an unmodified opinion letter.

**Preparation of 2020 Budget:** The Board discussed the preparation of the 2020 Budget.

Following discussion, upon motion duly made by Director Jonathan Perlmutter, seconded by Director Ernst and, upon vote, unanimously carried, the Board appointed the District Accountant to prepare the 2020 Budget and set the public hearing to consider adoption of the 2020 Budget on Monday, December 2, 2019 at 9:00 a.m. at the regular meeting location.

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### **CAPITAL PROJECTS**

**Cost Verification Letter from EVO Consulting Services, Inc. ("EVO"):** The Board reviewed a draft Cost Verification Letter received from EVO Consulting Services, Inc. for costs associated with the monument at Chanson Plaza and Bellevue Shores monuments.

Following review and discussion, upon motion duly made by Director Toll, seconded by Director Ernst and, upon vote, unanimously carried, the Board accepted the Engineer's Cost Verification Letter in the amount of \$167,287.09, subject to receipt of a license agreement from the developer.

## RECORD OF PROCEEDINGS

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**Capital Improvement Projects for 2019:** The Board entered into discussion regarding possible capital improvement projects for 2019. No action was taken by the Board at this time.

*Fencing Repair Work (Long Drive):* The Board entered into discussion regarding the fencing repair work on Long Drive. It was noted for the Board that it was determined that the property belongs to the golf course and not the District.

*Monument Upgrades (Bowles Village):* The Board entered into discussion regarding possible monument upgrades at Bowles Village. It was noted that the design work is currently underway.

*Stormwater Drainage Structure at Chanson Plaza:* The Board entered into discussion regarding the stormwater drainage structure at Chanson Plaza and the possibilities of the District accepting the structure for ownership and maintenance.

Following discussion, the Board directed staff to continue their research on the stormwater drainage issues.

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### OTHER MATTERS

There were no other matters to discuss at this time.

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### ADJOURNMENT

There being no further business to come before the Board at this time, upon motion duly made, seconded and, upon vote, unanimously carried, the meeting was adjourned.

Respectfully submitted,

By: \_\_\_\_\_  
Secretary for the Meeting

RESOLUTION NO. 2019-07- 01

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SECTION 14  
METROPOLITAN DISTRICT ESTABLISHING DISTRICT WEBSITE AND  
DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES**

A. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district's first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings ("**Notice of Meeting**") will be physically posted at least 24 hours prior to each meeting ("**Designated Public Place**").

B. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., effective as of August 2, 2019, special districts are relieved of the requirement to physically post the Notice of Meeting at the Designated Public Place, and are deemed to have given full and timely notice of a public meeting, if a special district posts the Notice of Meeting online at a public website of the special district ("**District Website**") at least 24 hours prior to each regular and special meeting.

C. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

D. Pursuant to Section 24-6-402(2)(c)(I)(E), C.R.S., it is the intent of the Colorado General Assembly to closely monitor the transition to providing notices of public meetings online over the next two years and, if significant progress is not made, to bring legislation mandating in statute that all notices be posted online except in very narrow circumstances that are beyond the control of a local government.

E. Effective as of August 2, 2019, Section 32-1-903(2) has been amended to remove the requirement for additional postings at three public places within the boundaries of the special district and the office of the county clerk and recorder and the requirement for 72-hour notices for special meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Section 14 Metropolitan District (the "**District**"), Jefferson County, Colorado:

1. That the Board of Directors (the "**District Board**") authorizes establishment of a District Website, if such District Website does not already exist, in order to provide full and timely notice of regular and special meetings of the District Board online pursuant to the provisions of Section 24-6-402(2)(c)(III), C.R.S.

2. That the Notice of Meeting of the District Board shall be posted on the District Website at least 24 hours prior to each regular and special meeting pursuant to Section 24-6-402(2)(c)(III), C.R.S. and Section 32-1-903(2), C.R.S., effective August 2, 2019.

3. That if the District is unable to post the Notice of Meeting on the District Website at least 24 hours prior to each meeting due to exigent or emergency circumstances, the Notice of

Meeting shall be posted within the boundaries of the District at least 24 hours prior to each meeting, pursuant to Section 24-6-402(2)(c)(III), C.R.S., at the following Designated Public Place:

(a) \_\_\_\_\_

**[SIGNATURE PAGE FOLLOWS]**

RESOLUTION APPROVED AND ADOPTED on July 11, 2019.

**SECTION 14 METROPOLITAN DISTRICT**

By: \_\_\_\_\_

President



Attest:



Secretary

**FIRST AMENDMENT TO RESOLUTION NO. 2018-11-01,  
ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, AND  
DESIGNATING LOCATIONS FOR POSTING OF 72-HOUR AND 24-HOUR NOTICES**

A. On November 26, 2018, Section 14 Metropolitan District (the “**District**”) adopted Resolution No. 2018-11-01 Establishing Regular Meeting Dates, Time and Location, and Designating Locations for Posting of 72-Hour and 24-Hour Notices (the “**Resolution**”); and

B. The District desires to amend the Resolution due to Colorado legislative changes.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Section 14 Metropolitan District, Jefferson County, Colorado:

1. Defined Terms. Capitalized terms used but not otherwise defined herein shall have the meaning ascribed to them in the Resolution.

2. Amendment to Recital C of Resolution. Recital C of the Resolution is hereby deleted in its entirety.

3. Amendment to Section 7 of Resolution. Section 7 of the Resolution is hereby deleted in its entirety.

4. Amendment to Section 8 of Resolution. Section 8 of the Resolution is hereby deleted in its entirety.

5. Except as expressly set forth herein, the Resolution continues to be effective without modification.

**[SIGNATURE PAGE FOLLOWS]**

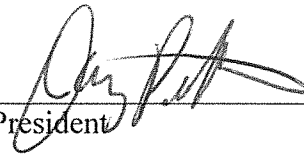
**[SIGNATURE PAGE TO FIRST AMENDMENT TO RESOLUTION NO. 2018-11-01,  
ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, AND  
DESIGNATING LOCATIONS FOR POSTING OF 72-HOUR AND 24-HOUR NOTICES]**

RESOLUTION APPROVED AND ADOPTED ON July 11, 2019.


**SECTION 14 METROPOLITAN  
DISTRICT**

By: \_\_\_\_\_

President



Attest:

  
\_\_\_\_\_  
Secretary

RESOLUTION NO. 2019 - 12 - \_\_\_\_

RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SECTION 14 METROPOLITAN DISTRICT  
ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION,  
[ESTABLISHING DISTRICT WEBSITE] AND  
DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES

A. Pursuant to Section 32-1-903, C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district's first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings ("**Notice of Meeting**") will be physically posted at least 24 hours prior to each meeting ("**Designated Public Place**"). A special district is deemed to have given full and timely notice of a regular or special meeting if it posts its Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

C. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., special districts are relieved of the requirement to post the Notice of Meeting at the Designated Public Place, and are deemed to have given full and timely notice of a public meeting, if a special district posts the Notice of Meeting online at a public website of the special district ("**District Website**") at least 24 hours prior to each regular and special meeting

D. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

E. Pursuant to Section 32-1-903, C.R.S., all special and regular meetings of the board shall be held at locations which are within the boundaries of the district or which are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the meeting location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

F. The provisions of Section 32-1-903, C.R.S., may be waived if: (1) the proposed change of location of a meeting of the board appears on the agenda of a regular or special meeting; and (2) a resolution is adopted by the board stating the reason for which a meeting is to be held in a location other than under Section 32-1-903(1), C.R.S., and further stating the date, time and place of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Section 14 Metropolitan District (the "**District**"), Jefferson and Denver County, Colorado:

1. That the provisions of Section 32-1-903(1), C.R.S., be waived pursuant to the adoption of this Resolution.



2. That the Board of Directors (the “**District Board**”) has determined that conducting regular and special meetings pursuant to Section 32-1-903(1), C.R.S., would be inconvenient and costly for the directors and consultants of the District in that they live and/or work outside of the twenty (20) mile radius requirement.

3. That regular meetings of the District Board for the year 2020 shall be held on \_\_\_\_\_ at \_\_\_\_\_, at the offices of Jordon Perlmutter & Co., 1601 Blake Street, Suite 600, Denver, Colorado 80217.

4. That special meetings of the District Board shall be held as often as the needs of the District require, upon notice to each director.

5. That, until circumstances change, and a future resolution of the District Board so designates, the location of all special and regular meetings of the District Board shall appear on the agenda(s) of said special and regular meetings.

6. That the residents and taxpaying electors of the District shall be given an opportunity to object to the meeting(s) location(s), and any such objections shall be considered by the District Board in setting future meetings.

7. That the District Board authorizes establishment of a District Website, if such District Website does not already exist, in order to provide full and timely notice of regular and special meetings of the District Board online pursuant to the provisions of Section 24-6-402(2)(c)(III), C.R.S.

8. That, if the District has established a District Website, the Notice of Meeting of the District Board shall be posted on the District Website at least 24 hours prior to each regular and special meeting pursuant to Section 24-6-402(2)(c)(III), C.R.S. and Section 32-1-903(2), C.R.S.

9. That, if the District has not yet established a District Website or is unable to post the Notice of Meeting on the District Website at least 24 hours prior to each meeting due to exigent or emergency circumstances, the Notice of Meeting shall be posted within the boundaries of the District at least 24 hours prior to each meeting, pursuant to Section 24-6-402(2)(c)(I) and (III), C.R.S., at the following Designated Public Place:

(a) \_\_\_\_\_

10. \_\_\_\_\_, or his/her designee, is hereby appointed to post the above-referenced notices.

**[SIGNATURE PAGE FOLLOWS]**

**[SIGNATURE PAGE TO RESOLUTION ESTABLISHING REGULAR MEETING  
DATES, TIME, AND LOCATION, [ESTABLISHING DISTRICT WEBSITE] AND  
DESIGNATING LOCATION FOR 24-HOUR NOTICES]**

RESOLUTION APPROVED AND ADOPTED on \_\_\_\_\_, 20\_\_\_\_\_.

**SECTION 14 METROPOLITAN  
DISTRICT**

By: \_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void
<b>4112</b>							
06/17/2019	Bowles Village Center	20190601	Landscape Maintenance	1-786	626.00	626.00	
06/17/2019	Bowles Village Center	20190601	Utilities	1-710	391.00	391.00	
Total 4112:						1,017.00	
<b>4113</b>							
06/17/2019	Chanson, LLC	20190601	Landscape Maintenance	1-786	1,609.00	1,609.00	
06/17/2019	Chanson, LLC	20190601	Utilities	1-710	946.00	946.00	
Total 4113:						2,555.00	
<b>4114</b>							
06/17/2019	City and County of Denver	SD FEE 19-021	C&C of Denver Annual Fee	1-687	3,000.00	3,000.00	
Total 4114:						3,000.00	
<b>4115</b>							
06/17/2019	McGeady Becher P.C.	198C APRIL 19	Legal	1-675	4,148.00	4,148.00	
06/17/2019	McGeady Becher P.C.	198C MAY 19	Legal	1-675	5,673.75	5,673.75	
Total 4115:						9,821.75	
<b>4116</b>							
06/17/2019	Schilling & Company, Inc	12342	Audit	1-615	5,000.00	5,000.00	
Total 4116:						5,000.00	
<b>4117</b>							
06/17/2019	Section 14 Development Company	20190601	Landscape Maintenance	1-786	4,081.00	4,081.00	
06/17/2019	Section 14 Development Company	20190601	Utilities	1-710	251.00	251.00	
Total 4117:						4,332.00	
<b>4118</b>							
06/17/2019	Special District Management Servic	MAY 2019	District Management	1-614	329.02	329.02	
06/17/2019	Special District Management Servic	MAY 2019	Accounting	1-613	714.00	714.00	
Total 4118:						1,043.02	
<b>4119</b>							
06/17/2019	US Bank	5376868	Trustee/Paying Agent Fees	2-668	1,512.50	1,512.50	
Total 4119:						1,512.50	
<b>20190601</b>							
06/17/2019	Denver Water	5256 6/19	Utilities	1-710	259.86	259.86	M
Total 20190601:						259.86	
<b>20190602</b>							
06/17/2019	Denver Water	5392 6/19	Utilities	1-710	649.54	649.54	M
Total 20190602:						649.54	
<b>20190603</b>							
06/17/2019	Denver Water	5261 6/19	Utilities	1-710	15.94	15.94	M

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void
Total 20190603:						15.94	
Grand Totals:						29,206.61	

Section 14 Metropolitan District  
June-19

	General	Debt	Capital	Totals
Disbursements	\$ 27,694.11	\$ 1,512.50	\$ -	\$ 29,206.61
Payroll	\$ -			\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 27,694.11	\$ 1,512.50	\$ -	\$ 29,206.61

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void
<b>4120</b>							
07/16/2019	Bowles Village Center	20190701	Landscape Maintenance	1-786	1,396.00	1,396.00	
07/16/2019	Bowles Village Center	20190701	Utilities	1-710	2,244.00	2,244.00	
Total 4120:						3,640.00	
<b>4121</b>							
07/16/2019	Chanson, LLC	20190701	Landscape Maintenance	1-786	24,035.00	24,035.00	
07/16/2019	Chanson, LLC	20190701	Utilities	1-710	4,084.00	4,084.00	
Total 4121:						28,119.00	
<b>4122</b>							
07/16/2019	McGeady Becher P.C.	198C JUNE 19	Legal	1-675	9,621.00	9,621.00	
Total 4122:						9,621.00	
<b>4123</b>							
07/16/2019	Section 14 Development Company	20190701	Landscape Maintenance	1-786	2,598.00	2,598.00	
07/16/2019	Section 14 Development Company	20190701	Utilities	1-710	946.00	946.00	
Total 4123:						3,544.00	
<b>4124</b>							
07/16/2019	Special District Management Servic	JUNE 2019	District Management	1-614	2,748.32	2,748.32	
07/16/2019	Special District Management Servic	JUNE 2019	Accounting	1-613	1,414.00	1,414.00	
Total 4124:						4,162.32	
<b>4125</b>							
07/16/2019	Test Gauge Inc.	INV6-1677	Landscape Maintenance	1-786	29.70	29.70	
Total 4125:						29.70	
<b>20190701</b>							
07/16/2019	Denver Water	5261 7/19	Utilities	1-710	1,465.30	1,465.30	M
Total 20190701:						1,465.30	
<b>20190702</b>							
07/16/2019	Denver Water	5392 7/19	Utilities	1-710	831.70	831.70	M
Total 20190702:						831.70	
<b>20190703</b>							
07/16/2019	Denver Water	5256 7/19	Utilities	1-710	2,057.70	2,057.70	M
Total 20190703:						2,057.70	
Grand Totals:						53,470.72	

Section 14 Metropolitan District  
July-19

	General	Debt	Capital	Totals
Disbursements	\$ 53,470.72	\$ -	\$ -	\$ 53,470.72
Payroll	\$ -			\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 53,470.72	\$ -	\$ -	\$ 53,470.72

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void
<b>4126</b>							
08/27/2019	Bowles Village Center	08012019	Landscape Maintenance	1-786	1,529.00	1,529.00	
08/27/2019	Bowles Village Center	08012019	Utilities	1-710	2,781.00	2,781.00	
Total 4126:						4,310.00	
<b>4127</b>							
08/27/2019	Chanson, LLC	08012019	Landscape Maintenance	1-786	28,691.00	28,691.00	
08/27/2019	Chanson, LLC	08012019	Utilities	1-710	8,571.00	8,571.00	
Total 4127:						37,262.00	
<b>4128</b>							
08/27/2019	McGeady Becher P.C.	198C JULY 19	Legal	1-675	10,528.06	10,528.06	
Total 4128:						10,528.06	
<b>4129</b>							
08/27/2019	Section 14 Development Company	08012019	Landscape Maintenance	1-786	5,670.00	5,670.00	
08/27/2019	Section 14 Development Company	08012019	Utilities	1-710	3,030.00	3,030.00	
Total 4129:						8,700.00	
<b>4130</b>							
08/27/2019	Special District Management Servic	JULY 2019	District Management	1-614	3,379.90	3,379.90	
08/27/2019	Special District Management Servic	JULY 2019	Accounting	1-613	1,386.00	1,386.00	
Total 4130:						4,765.90	
<b>20190801</b>							
08/27/2019	Denver Water	5261 8/19	Utilities	1-710	1,457.38	1,457.38	M
Total 20190801:						1,457.38	
<b>20190802</b>							
08/27/2019	Denver Water	5392 8/19	Utilities	1-710	768.34	768.34	M
Total 20190802:						768.34	
<b>20190803</b>							
08/27/2019	Denver Water	5256 8/19	Utilities	1-710	1,835.94	1,835.94	M
Total 20190803:						1,835.94	
Grand Totals:						69,627.62	



Check Issue Date	Check Number	Payee	Amount
08/27/2019	9088	Ernst, Douglas C	92.35
08/27/2019	9089	Toll Jr, G Darwin	92.35
08/27/2019	9090	Perlmutter, Jay	92.35
08/27/2019	9091	Perlmutter, Jonathan	92.35
08/27/2019	9092	Jenkins, Kenya	92.35
Grand Totals:			
	5		461.75

Section 14 Metropolitan District  
August-19

	General	Debt	Capital	Totals
Disbursements	\$ 69,627.62	\$ -	\$ -	\$ 69,627.62
Payroll	\$ 461.75			\$ 461.75
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 70,089.37	\$ -	\$ -	\$ 70,089.37

*September paid in October*

Section 14 Metropolitan District

Check Register - S14  
Check Issue Dates: 10/1/2019 - 10/31/2019

Page: 1  
Oct 16, 2019 11:30AM

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void/
<b>4131</b>							
10/16/2019	Bowles Village Center	09012019	Landscape Maintenance	1-786	1,162.00	1,162.00	
10/16/2019	Bowles Village Center	09012019	Utilities	1-710	1,247.00	1,247.00	
Total 4131:						2,409.00	
<b>4132</b>							
10/16/2019	Chanson, LLC	09012019	Landscape Maintenance	1-786	13,149.00	13,149.00	
10/16/2019	Chanson, LLC	09012019	Utilities	1-710	3,871.00	3,871.00	
Total 4132:						17,020.00	
<b>4133</b>							
10/16/2019	Jefferson County Assessors	09/2019	Election Expense	1-635	25.00	25.00	
Total 4133:						25.00	
<b>4134</b>							
10/16/2019	McGeady Becher P.C.	198C 8/19	Legal	1-675	2,070.50	2,070.50	
Total 4134:						2,070.50	
<b>4135</b>							
10/16/2019	Section 14 Development Company	09012019	Landscape Maintenance	1-786	1,985.00	1,985.00	
10/16/2019	Section 14 Development Company	09012019	Utilities	1-710	2,821.00	2,821.00	
Total 4135:						4,806.00	
<b>4136</b>							
10/16/2019	Special District Management Servic	56904 8/19	District Management	1-614	839.90	839.90	
10/16/2019	Special District Management Servic	56904 8/19	Accounting	1-613	571.00	571.00	
Total 4136:						1,410.90	
<b>20190901</b>							
10/16/2019	Denver Water	5256 9/19	Utilities	1-710	2,722.98	2,722.98	M
Total 20190901:						2,722.98	
<b>20190902</b>							
10/16/2019	Denver Water	5261 9/19	Utilities	1-710	1,520.74	1,520.74	M
Total 20190902:						1,520.74	
<b>20190903</b>							
10/16/2019	Denver Water	5392 9/19	Utilities	1-710	784.18	784.18	M
Total 20190903:						784.18	
Grand Totals:						32,769.30	

Section 14 Metropolitan District  
September-19

	General	Debt	Capital	Totals
Disbursements	\$ 32,769.30	\$ -	\$ -	\$ 32,769.30
Payroll				\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 32,769.30	\$ -	\$ -	\$ 32,769.30

*October paid in November,*

Section 14 Metropolitan District

Check Register - S14  
Check Issue Dates: 11/1/2019 - 11/30/2019

Page: 1  
Nov 01, 2019 10:00AM

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void
4137							
11/01/2019	Bowles Village Center	10/2019	Landscape Maintenance	1-786	748.00	748.00	
11/01/2019	Bowles Village Center	10/2019	Utilities	1-710	201.00	201.00	
Total 4137:						949.00	
4138							
11/01/2019	Chanson, LLC	10/2019	Landscape Maintenance	1-786	3,947.00	3,947.00	
11/01/2019	Chanson, LLC	10/2019	Utilities	1-710	482.00	482.00	
Total 4138:						4,429.00	
4139							
11/01/2019	Colorado Community Media	00211718	Election Expense	1-635	35.88	35.88	
Total 4139:						35.88	
4140							
11/01/2019	Dodge Data & Analytics	A40019794	Election Expense	1-635	104.04	104.04	
Total 4140:						104.04	
4141							
11/01/2019	RLI Surety	LSM0936334 2019	Insurance	1-670	250.00	250.00	
Total 4141:						250.00	
4142							
11/01/2019	Section 14 Development Company	10/2019	Landscape Maintenance	1-786	3,001.00	3,001.00	
11/01/2019	Section 14 Development Company	10/2019	Utilities	1-710	147.00	147.00	
Total 4142:						3,148.00	
4143							
11/01/2019	Special District Management Servic	58571 9/19	District Management	1-614	671.40	671.40	
11/01/2019	Special District Management Servic	58571 9/19	Accounting	1-613	126.00	126.00	
11/01/2019	Special District Management Servic	58571 9/19	Election Expense	1-635	642.00	642.00	
Total 4143:						1,439.40	
20191001							
11/01/2019	Denver Water	5392 10/19	Utilities	1-710	633.70	633.70	M
Total 20191001:						633.70	
20191002							
11/01/2019	Denver Water	5256 10/19	Utilities	1-710	2,247.78	2,247.78	M
Total 20191002:						2,247.78	
20191003							
11/01/2019	Denver Water	5261 10/19	Utilities	1-710	1,219.78	1,219.78	M
Total 20191003:						1,219.78	
Grand Totals:						14,456.58	

M = Manual Check, V = Void Check

Section 14 Metropolitan District  
October-19

	General	Debt	Capital	Totals
Disbursements	\$ 14,456.58	\$ -	\$ -	\$ 14,456.58
Payroll				\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 14,456.58	\$ -	\$ -	\$ 14,456.58

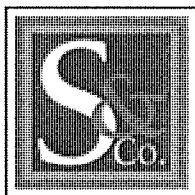
Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void/
<b>4144</b>							
11/21/2019	Bowers, Brian	11/2019	Election Expense	1-635	100.00	100.00	
Total 4144:						100.00	
<b>4145</b>							
11/21/2019	Bowles Village Center	11/2019	Landscape Maintenance	1-786	554.00	554.00	
11/21/2019	Bowles Village Center	11/2019	Utilities	1-710	1,079.00	1,079.00	
Total 4145:						1,633.00	
<b>4146</b>							
11/21/2019	Chanson, LLC	11/2019	Landscape Maintenance	1-786	10,933.00	10,933.00	
11/21/2019	Chanson, LLC	11/2019	Utilities	1-710	4,604.00	4,604.00	
Total 4146:						15,537.00	
<b>4147</b>							
11/21/2019	Cordova, Dan	11/2019	Election Expense	1-635	100.00	100.00	
Total 4147:						100.00	
<b>4148</b>							
11/21/2019	McGeady Becher P.C.	198C 9/19	Legal	1-675	229.50	229.50	
11/21/2019	McGeady Becher P.C.	198C 9/19	Election Expense	1-635	834.00	834.00	
Total 4148:						1,063.50	
<b>4149</b>							
11/21/2019	Perlmutter, Lisa	11/2019	Election Expense	1-635	15.00	15.00	
Total 4149:						15.00	
<b>4150</b>							
11/21/2019	Section 14 Development Company	11/2019	Landscape Maintenance	1-786	2,498.00	2,498.00	
11/21/2019	Section 14 Development Company	11/2019	Utilities	1-710	2,907.00	2,907.00	
Total 4150:						5,405.00	
<b>4151</b>							
11/21/2019	Special District Management Servic	60413	District Management	1-614	1,116.54	1,116.54	
11/21/2019	Special District Management Servic	60413	Accounting	1-613	644.00	644.00	
11/21/2019	Special District Management Servic	60413	Election Expense	1-635	834.00	834.00	
Total 4151:						2,594.54	
<b>4152</b>							
11/21/2019	Steggs, Karen J.	11/2019	Election Expense	1-635	100.00	100.00	
Total 4152:						100.00	
<b>4153</b>							
11/21/2019	Colorado Special District P&L	POL-00000294	Prepays	1-125	400.00	400.00	
Total 4153:						400.00	

Check No and Date	Payee	Invoice No	GL Account Title	GL Acct	Amount	Total	Void
20190102							
11/21/2019	Denver Water	5392 11/19	Utilities	1-710	31.78	31.78	M
Total 20190102:						31.78	
20190103							
11/21/2019	Denver Water	5256 11/19	Utilities	1-710	103.44	103.44	M
Total 20190103:						103.44	
20191101							
11/21/2019	Denver Water	5261 11/19	Utilities	1-710	49.60	49.60	M
Total 20191101:						49.60	
Grand Totals:						27,132.86	



Section 14 Metropolitan District  
November-19

	General	Debt	Capital	Totals
Disbursements	\$ 27,132.86	\$ -	\$ -	\$ 27,132.86
Payroll				\$ -
Payroll Taxes (Annually)	\$ -			\$ -
Total Disbursements from Checking Acct	\$ 27,132.86	\$ -	\$ -	\$ 27,132.86



## SCHILLING & COMPANY, INC.

*Certified Public Accountants*

P.O. Box 631579  
HIGHLANDS RANCH, CO 80163

PHONE: 720.348.1086  
FAX: 720.348.2920

November 12, 2019

Board of Directors  
Section 14 Metropolitan District  
c/o Special District Management Services, Inc.  
141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228

Board of Directors:

We are pleased to confirm our understanding of the services we are to provide Section 14 Metropolitan District (District) for the year ended December 31, 2019. We will audit the financial statements of the governmental activities and each major fund including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for the year ended December 31, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited, if presented:

- Management's Discussion and Analysis.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Debt Service Fund
- Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Capital Projects Fund

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

- Summary of Assessed Valuation, Mill Levy and Property Taxes Collected
- Ten Largest Taxpayers Within the District
- Assessed Valuation of Classes of Property in the District
- Debt Ratios of the District

### **Audit Objective**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Directors of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

#### **Other Services**

We understand that the financial statements and related notes to the financial statements of the District will be prepared by the District's accountants. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

#### **Management Responsibilities**

Management is responsible for establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected

fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Schilling & Company, Inc., will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to an exempt offering document with which Schilling & Company, Inc. is not involved, you agree to clearly indicate in the exempt offering document that Schilling & Company, Inc. is not involved with the contents of such offering document.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

The audit documentation for this engagement is the property of Schilling & Company, Inc. and constitutes confidential information.

Dawn Schilling is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for these services will be \$5,000 which includes preparation of the audited financial statements and related footnotes. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

If our report on the financial statements will be included in another document (for example, in connection with a bond offering), the procedures we may be asked to perform in connection therewith will be considered an engagement separate and distinct from the audit engagement, for which I will bill you separately at our standard hourly rate of \$170 per hour. Also, any calculations performed in connection with the District's TABOR compliance will be billed at our standard hourly rate.

In accordance with C.R.S. § 8-17.5-101, *et seq.*, the Schilling & Company, Inc. (Company) hereby certifies to the District that:

The Company hereby states to the District that the Company does not knowingly employ or contract with an illegal alien who will perform work under the Agreement and that it will participate in the E-Verify Program or Department Program (as defined in §8-17.5-101 C.R.S.) in order to confirm the employment eligibility of all employees of the Company who are newly hired to perform work under the Agreement.

In accordance with §8-17.5-102, C.R.S., the Company shall not:

- (a) Knowingly employ or contract with an illegal alien to perform work under the Agreement; or
- (b) Enter into a contract with a subcontractor that fails to certify to the Company that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.

The Company represents and warrants it has confirmed the employment eligibility of all of its employees who are newly hired for employment to perform work under the Agreement through participation in either the E-Verify Program or the Department Program.

The Company is prohibited from using the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while the Agreement is in effect.

If the Company obtains actual knowledge that a subcontractor performing work under the Agreement knowingly employs or contracts with an illegal alien, the Company shall:

- (a) Notify the subcontractor and the District within three days that the Company has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and
- (b) Terminate the subcontract with the subcontractor if within three days of receiving the notice the subcontractor does not stop employing or contracting with the illegal alien; except that the Company shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

The Company shall comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation that the Department is undertaking, pursuant to the authority established in §8-17.5-102, C.R.S.

If the Company violates any provision of C.R.S. §8-17.5-102, *et seq.*, the District may terminate the Agreement immediately and the Company shall be liable to the District for actual and consequential damages of the District resulting from such termination, and the District shall report such violation by the Company to the Colorado Secretary of State, as required by law.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*SCHILLING & COMPANY, INC.*

Schilling & Company, Inc.

RESPONSE:

This letter correctly sets forth the understanding of Section 14 Metropolitan District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Certification of Valuation by County Assessor

Name of Jurisdiction Section 14 Metropolitan District (deby only-Fairmark) New Entity? ☐ Yes ☒ No  
 IN Denver COUNTY, COLORADO ON August 21, 2019

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS ("5.5%" LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S., and no later than August 25, the Assessor certifies the TOTAL VALUATION FOR ASSESSMENT for the taxable year 2019:

1. Previous year's NET TOTAL TAXABLE assessed valuation:	1.	\$4,598,240
2. Current year's GROSS TOTAL TAXABLE assessed valuation: <small>This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution.</small>	2.	\$5,647,680
3. LESS TIF District Increment, If any:	3.	\$0
4. Current year's NET TOTAL TAXABLE assessed valuation:	4.	\$5,647,680
5. New Construction*: <small>New Construction is defined as: Taxable real property structures and the personal property connected with the structure.</small>	5.	\$0
6. Increased production of producing mine*:	6.	\$0
7. Annexations/Inclusions:	7.	\$0
8. Previously exempt Federal property*:	8.	\$0
9. New primary oil or gas production from any producing oil and gas leasehold or land (29-1-301(1)(b), C.R.S.): <small>Jurisdiction must apply (Form DLG 52B) to the division of Local Government before the value can be treated as growth in the limit calculation.</small>	9.	\$0
10. Taxes collected last year on omitted property as of August 1 (29-1-301(1)(a), C.R.S.):	10.	\$0
11. Taxes abated and refunded as of August 1 (29-1-301(1)(a), C.R.S. and (39-10-114(1)(a)(1)(B), C.R.S.):	11.	\$0

\*Jurisdiction must submit respective certifications (Forms DLG 52 & 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

## USE FOR "TABOR LOCAL GROWTH" CALCULATIONS ONLY

In accordance with the provisions of Art. X, Sec. 20, Colo. Cons., and 39-5-121(2)(b), C.R.S., the Assessor certifies the TOTAL ACTUAL VALUATION for the taxable year 2019:

1. Current year's total actual value of ALL REAL PROPERTY: <small>This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.</small>	1.	\$75,141,200
ADDITIONS to taxable real property:		
2. Construction of taxable real property improvements: <small>Construction is defined as newly constructed taxable real property structures.</small>	2.	\$0
3. Annexation/Inclusions:	3.	\$0
4. Increased mining production: <small>Includes production from new mines and increases in production of existing producing mines.</small>	4.	\$0
5. Previously exempt property:	5.	\$0
6. Oil or gas production from a new well:	6.	\$0
7. Taxable real property omitted from the previous year's tax warrant: <small>If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)</small>	7.	\$0
DELETIONS from taxable real property:		
8. Destruction of taxable real property improvements:	8.	\$0
9. Disconnections/Exclusions:	9.	\$0
10. Previously taxable property:	10.	\$0

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

1. Total actual value of all taxable property:	1.	
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NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.



# Certification of Valuation by County Assessor

Name of Jurisdiction Section 14 Metropolitan District (debt only-Raccoon Creek) New Entity? ☐ Yes ☒ No  
 IN Denver COUNTY, COLORADO ON August 21, 2019

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS ("5.5%" LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S., and no later than August 25, the Assessor certifies the TOTAL VALUATION FOR ASSESSMENT for the taxable year 2019:

1. Previous year's NET TOTAL TAXABLE assessed valuation:	1.	\$3,592,890
2. Current year's GROSS TOTAL TAXABLE assessed valuation: <small>This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution.</small>	2.	\$3,842,370
3. LESS TIF District Increment, If any:	3.	\$0
4. Current year's NET TOTAL TAXABLE assessed valuation:	4.	\$3,842,370
5. New Construction*: <small>New Construction is defined as: Taxable real property structures and the personal property connected with the structure.</small>	5.	\$1,730
6. Increased production of producing mine*:	6.	\$0
7. Annexations/Inclusions:	7.	\$0
8. Previously exempt Federal property*:	8.	\$0
9. New primary oil or gas production from any producing oil and gas leasehold or land (29-1-301(1)(b), C.R.S.): <small>Jurisdiction must apply (Form DLG 52B) to the division of Local Government before the value can be treated as growth in the limit calculation.</small>	9.	\$0
10. Taxes collected last year on omitted property as of August 1 (29-1-301(1)(a), C.R.S.):	10.	\$0
11. Taxes abated and refunded as of August 1 (29-1-301(1)(a), C.R.S. and (39-10-114(1)(a)(I)(B), C.R.S.):	11.	\$0

\*Jurisdiction must submit respective certifications (Forms DLG 52 & 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

## USE FOR "TABOR LOCAL GROWTH" CALCULATIONS ONLY

In accordance with the provisions of Art. X, Sec. 20, Colo. Cons., and 39-5-121(2)(b), C.R.S., the Assessor certifies the TOTAL ACTUAL VALUATION for the taxable year 2019:

1. Current year's total actual value of ALL REAL PROPERTY: <small>This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.</small>	1.	\$52,045,700
ADDITIONS to taxable real property:		
2. Construction of taxable real property improvements: <small>Construction is defined as newly constructed taxable real property structures.</small>	2.	\$24,200
3. Annexation/Inclusions:	3.	\$0
4. Increased mining production: <small>Includes production from new mines and increases in production of existing producing mines.</small>	4.	\$0
5. Previously exempt property:	5.	\$0
6. Oil or gas production from a new well:	6.	\$0
7. Taxable real property omitted from the previous year's tax warrant: <small>If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)</small>	7.	\$0
DELETIONS from taxable real property:		
8. Destruction of taxable real property improvements:	8.	\$0
9. Disconnections/Exclusions:	9.	\$0
10. Previously taxable property:	10.	\$0

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

1. Total actual value of all taxable property:	1.	
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NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.

# Certification of Valuation by County Assessor

Name of Jurisdiction Section 14 Metropolitan District New Entity? ☐ Yes ☒ No  
 IN Denver COUNTY, COLORADO ON August 21, 2019

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS ("5.5%" LIMIT) ONLY

In accordance with 39-5-121(2)(a) and 39-5-128(1), C.R.S., and no later than August 25, the Assessor certifies the TOTAL VALUATION FOR ASSESSMENT for the taxable year 2019:

1. Previous year's NET TOTAL TAXABLE assessed valuation:	1.	\$9,315,930
2. Current year's GROSS TOTAL TAXABLE assessed valuation: <small>This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec. 20(8)(b), Colo. Constitution.</small>	2.	\$11,095,010
3. LESS TIF District Increment, If any:	3.	\$0
4. Current year's NET TOTAL TAXABLE assessed valuation:	4.	\$11,095,010
5. New Construction*: <small>New Construction is defined as: Taxable real property structures and the personal property connected with the structure.</small>	5.	\$0
6. Increased production of producing mine*:	6.	\$0
7. Annexations/Inclusions:	7.	\$0
8. Previously exempt Federal property*:	8.	\$0
9. New primary oil or gas production from any producing oil and gas leasehold or land (29-1-301(1)(b), C.R.S.): <small>Jurisdiction must apply (Form DLG 52B) to the division of Local Government before the value can be treated as growth in the limit calculation.</small>	9.	\$0
10. Taxes collected last year on omitted property as of August 1 (29-1-301(1)(a), C.R.S.):	10.	\$0
11. Taxes abated and refunded as of August 1 (29-1-301(1)(a), C.R.S. and (39-10-114(1)(a)(I)(B), C.R.S.):	11.	\$0

\*Jurisdiction must submit respective certifications (Forms DLG 52 & 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

## USE FOR "TABOR LOCAL GROWTH" CALCULATIONS ONLY

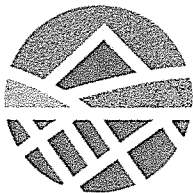
In accordance with the provisions of Art. X, Sec. 20, Colo. Cons., and 39-5-121(2)(b), C.R.S., the Assessor certifies the TOTAL ACTUAL VALUATION for the taxable year 2019:

1. Current year's total actual value of ALL REAL PROPERTY: <small>This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.</small>	1.	\$35,780,600
ADDITIONS to taxable real property:		
2. Construction of taxable real property improvements: <small>Construction is defined as newly constructed taxable real property structures.</small>	2.	\$0
3. Annexation/Inclusions:	3.	\$0
4. Increased mining production: <small>Includes production from new mines and increases in production of existing producing mines.</small>	4.	\$0
5. Previously exempt property:	5.	\$0
6. Oil or gas production from a new well:	6.	\$0
7. Taxable real property omitted from the previous year's tax warrant: <small>If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)</small>	7.	\$0
DELETIONS from taxable real property:		
8. Destruction of taxable real property improvements:	8.	\$0
9. Disconnections/Exclusions:	9.	\$0
10. Previously taxable property:	10.	\$0

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

1. Total actual value of all taxable property:	1.	_____
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NOTE: ALL LEVIES MUST BE CERTIFIED to the COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.



Scot Kersgaard

Assessor

OFFICE OF THE ASSESSOR  
100 Jefferson County Parkway  
Golden, CO 80419-2500  
Phone: 303-271-8600  
Fax: 303-271-8616

Website: <http://assessor.jeffco.us>  
E-mail Address: [assessor@jeffco.us](mailto:assessor@jeffco.us)

August 23, 2019

SECTION 14 METRO DIST EX 04  
ANN FINN  
00141 UNION BLVD 150  
LAKEWOOD CO 80228

Code # 4807

### CERTIFICATION OF VALUATION

The Jefferson County Assessor reports a taxable assessed valuation for your taxing entity for 2019 of:

\$3,985,184

The breakdown of the taxable valuation of your property is enclosed.

As further required by CRS 39-5-128(1), you are hereby notified to officially certify your levy to the Board of County Commissioners no later than December 15.

CRS 39-1-111(5) requires that this office transmit a notification by December 10 of any changes to valuation made after the original certification.

Scot Kersgaard  
Jefferson County Assessor

enc

# CERTIFICATION OF VALUATION BY JEFFERSON COUNTY ASSESSOR

New Tax Entity

☐ YES ☒ NO

Date: August 23, 2019

NAME OF TAX ENTITY: SECTION 14 METRO DIST EX 04

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2019:

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1. \$	3,689,155
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2. \$	3,985,184
3. LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3. \$	0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4. \$	3,985,184
5. NEW CONSTRUCTION: *	5. \$	2,788
6. INCREASED PRODUCTION OF PRODUCING MINE: ≈	6. \$	0
7. ANNEXATIONS/INCLUSIONS:	7. \$	0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8. \$	0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): Φ	9. \$	0
10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(A), C.R.S.). Includes all revenue collected on valuation not previously certified:	10. \$	0
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11. \$	0

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec 20(8)(b), Colo. Constitution

\* New construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

Φ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

## USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART X, SEC.20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2019:

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1. \$	54,123,798
<b>ADDITIONS TO TAXABLE REAL PROPERTY</b>		
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	2. \$	43,129
3. ANNEXATIONS/INCLUSIONS:	3. \$	0
4. INCREASED MINING PRODUCTION: §	4. \$	0
5. PREVIOUSLY EXEMPT PROPERTY:	5. \$	0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	6. \$	0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.):	7. \$	0

### DELETIONS FROM TAXABLE REAL PROPERTY

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8. \$	0
9. DISCONNECTIONS/EXCLUSIONS:	9. \$	0
10. PREVIOUSLY TAXABLE PROPERTY:	10. \$	0

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

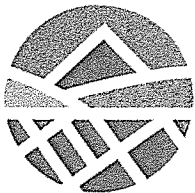
\* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY	1. \$	54,251,415
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NOTE: ALL LEVIES MUST BE CERTIFIED TO THE COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.



Scot Kersgaard

Assessor

OFFICE OF THE ASSESSOR  
100 Jefferson County Parkway  
Golden, CO 80419-2500  
Phone: 303-271-8600  
Fax: 303-271-8616

Website: <http://assessor.jeffco.us>  
E-mail Address: [assessor@jeffco.us](mailto:assessor@jeffco.us)

August 23, 2019

SECTION 14 METRO DIST EX 94  
ANN FINN  
00141 UNION BLVD 150  
LAKEWOOD CO 80228-1837

Code # 4806

### CERTIFICATION OF VALUATION

The Jefferson County Assessor reports a taxable assessed valuation for your taxing entity for 2019 of:

\$5,783,353

The breakdown of the taxable valuation of your property is enclosed.

As further required by CRS 39-5-128(1), you are hereby notified to officially certify your levy to the Board of County Commissioners no later than December 15.

CRS 39-1-111(5) requires that this office transmit a notification by December 10 of any changes to valuation made after the original certification.

Scot Kersgaard  
Jefferson County Assessor

enc

# CERTIFICATION OF VALUATION BY JEFFERSON COUNTY ASSESSOR

New Tax Entity

☐ YES ☒ NO

Date: August 23, 2019

NAME OF TAX ENTITY: SECTION 14 METRO DIST EX 94

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2019:

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1. \$	4,915,422
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2. \$	5,783,353
3. LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3. \$	0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4. \$	5,783,353
5. NEW CONSTRUCTION: *	5. \$	0
6. INCREASED PRODUCTION OF PRODUCING MINE: ≈	6. \$	0
7. ANNEXATIONS/INCLUSIONS:	7. \$	0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8. \$	0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): Φ	9. \$	0
10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(A), C.R.S.). Includes all revenue collected on valuation not previously certified:	10. \$	0
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11. \$	0

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec 20(8)(b), Colo. Constitution

\* New construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

Φ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

## USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART X, SEC.20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2019:

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1. \$	75,602,845
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### ADDITIONS TO TAXABLE REAL PROPERTY

2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	2. \$	0
3. ANNEXATIONS/INCLUSIONS:	3. \$	0
4. INCREASED MINING PRODUCTION: §	4. \$	0
5. PREVIOUSLY EXEMPT PROPERTY:	5. \$	0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	6. \$	0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.):	7. \$	0

### DELETIONS FROM TAXABLE REAL PROPERTY

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8. \$	0
9. DISCONNECTIONS/EXCLUSIONS:	9. \$	0
10. PREVIOUSLY TAXABLE PROPERTY:	10. \$	0

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

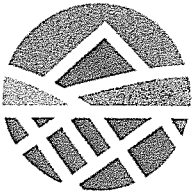
\* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY	1. \$	76,903,270
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NOTE: ALL LEVIES MUST BE CERTIFIED TO THE COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.



Scot Kersgaard

Assessor

August 23, 2019

OFFICE OF THE ASSESSOR  
100 Jefferson County Parkway  
Golden, CO 80419-2500  
Phone: 303-271-8600  
Fax: 303-271-8616  
Website: <http://assessor.jeffco.us>  
E-mail Address: [assessor@jeffco.us](mailto:assessor@jeffco.us)

SECTION 14 METRO DIST  
ANN FINN  
00141 UNION BLVD 150  
LAKEWOOD CO 80228

Code # 4805

### CERTIFICATION OF VALUATION

The Jefferson County Assessor reports a taxable assessed valuation for your taxing entity for 2019 of:

\$38,131,831

The breakdown of the taxable valuation of your property is enclosed.

As further required by CRS 39-5-128(1), you are hereby notified to officially certify your levy to the Board of County Commissioners no later than December 15.

CRS 39-1-111(5) requires that this office transmit a notification by December 10 of any changes to valuation made after the original certification.

Scot Kersgaard  
Jefferson County Assessor

enc

# CERTIFICATION OF VALUATION BY JEFFERSON COUNTY ASSESSOR

New Tax Entity

☐ YES ☒ NO

Date: August 23, 2019

NAME OF TAX ENTITY: SECTION 14 METRO DIST

## USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATION ("5.5%" LIMIT) ONLY

IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2019:

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	1. \$	41,154,972
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: ‡	2. \$	38,131,831
3. LESS TOTAL TIF AREA INCREMENTS, IF ANY:	3. \$	0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	4. \$	38,131,831
5. NEW CONSTRUCTION: *	5. \$	697,608
6. INCREASED PRODUCTION OF PRODUCING MINE: ≈	6. \$	0
7. ANNEXATIONS/INCLUSIONS:	7. \$	0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: ≈	8. \$	0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD OR LAND (29-1-301(1)(b), C.R.S.): Φ	9. \$	0
10. TAXES RECEIVED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1)(A), C.R.S.). Includes all revenue collected on valuation not previously certified:	10. \$	0
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a), C.R.S.) and (39-10-114(1)(a)(I)(B), C.R.S.):	11. \$	19,965

‡ This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec 20(8)(b), Colo. Constitution

\* New construction is defined as: Taxable real property structures and the personal property connected with the structure.

≈ Jurisdiction must submit to the Division of Local Government respective Certifications of Impact in order for the values to be treated as growth in the limit calculation; use Forms DLG 52 & 52A.

Φ Jurisdiction must apply to the Division of Local Government before the value can be treated as growth in the limit calculation; use Form DLG 52B.

## USE FOR TABOR "LOCAL GROWTH" CALCULATION ONLY

IN ACCORDANCE WITH ART X, SEC.20, COLO. CONSTITUTION AND 39-5-121(2)(b), C.R.S., THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2019:

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: ¶	1. \$	119,598,053
<b>ADDITIONS TO TAXABLE REAL PROPERTY</b>		
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	2. \$	2,405,547
3. ANNEXATIONS/INCLUSIONS:	3. \$	0
4. INCREASED MINING PRODUCTION: §	4. \$	0
5. PREVIOUSLY EXEMPT PROPERTY:	5. \$	0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	6. \$	0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT: (If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.):	7. \$	0

### DELETIONS FROM TAXABLE REAL PROPERTY

8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	8. \$	0
9. DISCONNECTIONS/EXCLUSIONS:	9. \$	0
10. PREVIOUSLY TAXABLE PROPERTY:	10. \$	0

¶ This includes the actual value of all taxable real property plus the actual value of religious, private school, and charitable real property.

\* Construction is defined as newly constructed taxable real property structures.

§ Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1), C.R.S., AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS:

1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY	1. \$	131,518,281
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NOTE: ALL LEVIES MUST BE CERTIFIED TO THE COUNTY COMMISSIONERS NO LATER THAN DECEMBER 15.



**SECTION 14 METROPOLITAN DISTRICT**  
**Assessed Value, Property Tax and Mill Levy Information**

	2018 Actual	2019 Adopted Budget	2020 Preliminary Budget A	2020 Preliminary Budget B
<b>Assessed Valuation</b>				
Jefferson County	\$ 42,757,296	\$ 41,154,972	\$ 38,131,831	\$ 38,131,831
Denver County	9,583,720	9,315,930	11,095,010	11,095,010
<b>Sub Total Assessed Valuation</b>	<b>52,341,016</b>	<b>50,470,902</b>	<b>49,226,841</b>	<b>49,226,841</b>
<b>Assessed Valuation Exclusions</b>				
Jefferson Exclusions:				
Jefferson-1994	4,886,852	4,915,422	5,783,353	5,783,353
Grant Ranch Cove-04	3,672,778	3,689,155	3,985,184	3,985,184
Denver Exclusions:				
Westlake (Fairmark)	4,806,530	4,598,240	5,647,680	5,647,680
Villages at Raccoon Creek	3,762,240	3,592,890	3,842,370	3,842,370
<b>Sub Total Assessed Valuations Exclusions</b>	<b>17,128,400</b>	<b>16,795,707</b>	<b>19,258,587</b>	<b>19,258,587</b>
<b>TOTAL ASSESSED VALUATIONS</b>	<b>\$ 69,469,416</b>	<b>\$ 67,266,609</b>	<b>\$ 68,485,428</b>	<b>\$ 68,485,428</b>
<b>Mill Levy</b>				
General Fund	9.857	7.519	7.519	23.669
Temporary Mill Levy Reduction	0.000	0.000	0.000	0.000
Refunds and Abatements				
Denver	0.000	0.000	0.000	0.000
Denver - Villages at Raccoon Creek	0.000	0.000	0.000	0.000
Jefferson	0.000	0.134	0.523	0.523
Jefferson - Exclusion 1994	0.000	0.000	0.000	0.000
Jefferson - Grant Ranch Cove	0.000	0.000	0.000	0.000
<b>Debt Service Fund</b>				
Denver	13.812	16.150	0.000	0.000
Denver - Westlake aka Fairmark	4.976	5.819	0.000	0.000
Denver - Villages at Raccoon Creek	13.812	16.150	0.000	0.000
Jefferson	13.812	16.150	0.000	0.000
Jefferson - Exclusion 1994	4.976	5.819	0.000	0.000
Jefferson - Exclusion Grant Ranch Cove	13.812	16.150	0.000	0.000
<b>Combined Total Mill Levy-Jefferson/Denver ONLY</b>	<b>23.669</b>	<b>23.669</b>	<b>7.519</b>	<b>23.669</b>
<b>Property Taxes</b>				
General Fund	\$ 515,926	\$ 379,490	\$ 370,136	\$ 1,165,150
Debt Service Fund	722,934	815,105	-	-
Debt Service Fund Exclusions	150,926	172,965	-	1
Temporary Mill Levy Reduction	-	-	-	-
Refunds and Abatements	1,685	5,515	19,943	19,944
<b>Actual/Budgeted Property Taxes</b>	<b>\$ 1,391,471</b>	<b>\$ 1,373,075</b>	<b>\$ 390,079</b>	<b>\$ 1,185,095</b>

# SECTION 14 METROPOLITAN DISTRICT

## GENERAL FUND 2020 Preliminary Budget with 2018 Actual, 2019 Adopted Budget, and 2019 Estimated

	2018 Actual	01/19-05/19 YTD Actual	2019 Adopted Budget	2019 Estimated	2020 Preliminary Budget A	2020 Preliminary Budget B
BEGINNING FUND BALANCE	\$ 463,606	\$ 828,395	\$ 566,388	\$ 828,395	\$ 611,351	\$ 611,351
REVENUE						
Property Taxes - Denver	92,260	-	70,046	94,467	83,423	262,608
Property Taxes - Jeff. Cty.	408,863	222,359	309,444	421,459	286,713	902,542
Specific Ownership Taxes	118,881	37,109	86,608	86,608	86,608	86,608
Interest Income	16,067	10,493	5,000	14,000	5,000	5,001
Total Revenue	636,071	269,961	471,098	616,534	461,744	1,256,759
Total Funds Available	1,099,677	1,098,356	1,037,486	1,444,929	1,073,095	1,868,110
EXPENDITURES						
Accounting	11,261	3,444	11,500	11,200	12,000	12,000
District Management	8,443	2,037	9,400	9,000	12,000	12,000
Audit	5,685	-	6,000	5,685	6,000	6,000
Director's Fees	800	-	1,600	1,600	2,300	2,300
Dues & Subscriptions	-	-	600	-	600	600
Election Expense	998	-	-	3,000	1,000	1,000
Insurance	5,740	5,902	6,900	5,740	7,300	7,300
Legal	9,293	1,428	14,500	20,000	25,000	25,000
Legal Publications	68	-	100	100	100	100
Miscellaneous Expenses	288	110	1,000	1,000	1,000	1,000
C&C of Denver Annual Fee	3,000	-	3,000	3,000	3,000	3,000
Payroll Taxes	61	-	122	62	176	176
Treasurer's Fees	7,092	3,929	5,692	7,739	5,552	17,477
Utilities	109,366	12,283	90,000	110,000	110,000	110,000
Landscape Maintenance	109,188	8,512	95,000	110,000	115,000	115,000
Contingency	-	-	85,000	81,230	85,000	85,000
Emergency Reserves	-	-	14,133	18,225	13,852	37,703
Total Expenditures	271,282	37,644	344,547	387,581	399,880	435,656
Transfers and Other Uses						
Transfer to Capital	-	-	380,000	423,202	581,784	1,332,454
Transfer to Debt Service	-	-	2,042	22,795	-	-
Total Expenditures Requiring Appropriation	271,282	37,644	726,589	833,578	981,664	1,768,110
ENDING FUND BALANCE	\$ 828,395	\$ 1,060,712	\$ 310,897	\$ 611,351	\$ 91,431	\$ 100,000

# SECTION 14 METROPOLITAN DISTRICT

## DEBT SERVICE FUND 2020 Preliminary Budget with 2018 Actual, 2019 Adopted Budget, and 2019 Estimated

	2018 Actual	01/19-05/19 YTD Actual	2019 Adopted Budget	2019 Estimated	2020 Preliminary Budget
BEGINNING FUND BALANCE	\$ 229,836	\$ 44,394	\$ 65,467	\$ 44,394	\$ -
<b>REVENUE</b>					
Property Taxes - Denver	128,049	-	150,452	150,452	-
Property Taxes - Jeff. Cty.	575,058	481,566	670,168	670,168	-
Ppty Taxes - Ex Denver	72,807	175,103	84,782	84,782	-
Ppty Taxes - Ex Jeff. Cty.	75,758	59,467	88,183	88,183	-
Interest Income	14,465	2,181	2,380	2,380	-
Transfer from General Fund			2,042	22,795	-
<b>Total Revenue</b>	<b>866,137</b>	<b>718,317</b>	<b>998,007</b>	<b>1,018,760</b>	<b>-</b>
<b>Total Funds Available</b>	<b>1,095,973</b>	<b>762,711</b>	<b>1,063,474</b>	<b>1,063,154</b>	<b>-</b>
<b>EXPENDITURES</b>					
Bond Principal 2000	940,000	-	995,000	995,000	-
Bond Interest 2000	96,750	-	49,750	49,750	-
Trustee/Paying Agent Fees	3,025	-	3,821	3,500	-
Treasurer's Fees	11,804	9,311	14,904	14,904	-
<b>Total Expenditures</b>	<b>1,051,579</b>	<b>9,311</b>	<b>1,063,475</b>	<b>1,063,154</b>	<b>-</b>
<b>Total Expenditures Requiring Appropriation</b>	<b>1,051,579</b>	<b>9,311</b>	<b>1,063,475</b>	<b>1,063,154</b>	<b>-</b>
ENDING FUND BALANCE	\$ 44,394	\$ 753,400	\$ -	\$ -	\$ -

# SECTION 14 METROPOLITAN DISTRICT

## CAPITAL PROJECTS FUND 2020 Preliminary Budget with 2018 Actual, 2019 Adopted Budget, and 2019 Estimated

	2018 Actual	01/19-05/19 YTD Actual	2019 Adopted Budget	2019 Estimated	2020 Preliminary Budget A	2020 Preliminary Budget B
BEGINNING FUND BALANCE	\$ 1,769	\$ 1,783	\$ 4,494	\$ 1,783	\$ -	\$ -
REVENUE						
Interest Income	14	8	-	15	15	15
Transfer from General Fund	-	-	380,000	423,202	581,784	1,332,454
<b>Total Revenue</b>	<b>14</b>	<b>8</b>	<b>380,000</b>	<b>423,217</b>	<b>581,799</b>	<b>1,332,469</b>
<b>Total Funds Available</b>	<b>1,783</b>	<b>1,790</b>	<b>384,494</b>	<b>425,000</b>	<b>581,799</b>	<b>1,332,469</b>
EXPENDITURES						
Reimbrse developer- cap. proj.	-	-	382,725	380,000	380,000	380,000
Management	-	-	-	10,000	10,000	10,000
Legal	-	-	-	15,000	30,000	30,000
Engineering	-	-	-	20,000	10,000	30,000
Storm Drainage Improvements	-	-	-	-	150,000	200,000
Contingency	-	-	1,769	-	1,799	1,799
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>384,494</b>	<b>425,000</b>	<b>581,799</b>	<b>651,799</b>
<b>Total Expenditures Requiring Appropriation</b>	<b>-</b>	<b>-</b>	<b>384,494</b>	<b>425,000</b>	<b>581,799</b>	<b>651,799</b>
ENDING FUND BALANCE	\$ 1,783	\$ 1,790	\$ -	\$ -	\$ -	\$ 680,670

RESOLUTION NO. 2019 - 12 - \_\_\_\_  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SECTION 14 METROPOLITAN DISTRICT  
TO ADOPT THE 2020 BUDGET AND APPROPRIATE SUMS OF MONEY

WHEREAS, the Board of Directors of the Section 14 Metropolitan District ("District") has appointed the District Accountant to prepare and submit a proposed 2020 budget to the Board at the proper time; and

WHEREAS, the District Accountant has submitted a proposed budget to this Board on or before October 15, 2019, for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 2, 2019, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget has been prepared to comply with all terms, limitations and exemptions, including, but not limited to, reserve transfers and expenditure exemptions, under Article X, Section 20 of the Colorado Constitution ("TABOR") and other laws or obligations which are applicable to or binding upon the District; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

WHEREAS, the Board of Directors of the District has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, as more fully set forth in the budget, including any interfund transfers listed therein, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Section 14 Metropolitan District:

1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Section 14 Metropolitan District for the 2020 fiscal year.
2. That the budget, as hereby approved and adopted, shall be certified by the Secretary of the District to all appropriate agencies and is made a part of the public records of the District.

3. That the sums set forth as the total expenditures of each fund in the budget attached hereto as **EXHIBIT A** and incorporated herein by reference are hereby appropriated from the revenues of each fund, within each fund, for the purposes stated.

ADOPTED this 2nd day of December, 2019.

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Secretary

(SEAL)

EXHIBIT A  
(Budget)

I, Ann E. Finn, hereby certify that I am the duly appointed Secretary of the Section 14 Metropolitan District, and that the foregoing is a true and correct copy of the budget for the budget year 2020, duly adopted at a meeting of the Board of Directors of the Section 14 Metropolitan District held on December 2, 2019.

By: \_\_\_\_\_  
Secretary



RESOLUTION NO. 2019 - 12 - \_\_\_\_  
A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SECTION 14 METROPOLITAN DISTRICT  
TO SET MILL LEVIES

WHEREAS, the Board of Directors of the Section 14 Metropolitan District ("District") has adopted the 2020 annual budget in accordance with the Local Government Budget Law on December 2, 2019; and

WHEREAS, the adopted budget is attached to the Resolution of the Board of Directors to Adopt the 2020 Budget and Appropriate Sums of Money, and such budget is incorporated herein by this reference; and

WHEREAS, the amount of money necessary to balance the budget for general fund expenses from property tax revenue is identified in the budget; and

WHEREAS, the amount of money necessary to balance the budget for debt service fund expenses from property tax revenue is identified in the budget; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Section 14 Metropolitan District:

1. That for the purposes of meeting all general fund expenses of the District during the 2020 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

2. That for the purposes of meeting all debt service fund expenses of the District during the 2020 budget year, the District determined to levy mills upon each dollar of the total valuation for assessment of all taxable property within the District, as set forth in the budget, to raise the required revenue.

3. That the District Accountant of the District is hereby authorized and directed to immediately certify to the City Council of the City and County of Denver and the County Commissioners of Jefferson County, Colorado, the mill levies for the District as set forth in the District's Certifications of Tax Levies (attached hereto as **EXHIBIT A** and incorporated herein by reference), recalculated as needed upon receipt of the final certification of valuation from the County Assessors in order to comply with any applicable revenue and other budgetary limits.

ADOPTED this 2nd day of December, 2019.

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Secretary

(SEAL)

**EXHIBIT A**  
(Certification of Tax Levies)

CERTIFIED RECORD  
OF  
PROCEEDINGS OF  
SECTION 14 METROPOLITAN DISTRICT  
JEFFERSON COUNTY  
AND  
CITY AND COUNTY OF DENVER, COLORADO  
RELATING TO  
THE NOVEMBER 5, 2019 ELECTION

(Attach copy of notice of meeting, as posted)

STATE OF COLORADO )  
 )  
COUNTY OF DENVER )  
 )  
SECTION 14 METROPOLITAN DISTRICT )

The Board of Directors of Section 14 Metropolitan District, County of Jefferson and the City and County of Denver, Colorado held a special meeting at the offices of Jordan Perlmutter & Co. at 1601 Blake St., Suite 600, Denver, Colorado 80202, on Thursday, July 11, 2019 at the hour of 11:00 a.m.

The following members of the Board of Directors were present, constituting a quorum:

President:	Jay Perlmutter
Treasurer:	Jonathan Perlmutter
Assistant Secretary:	Douglas C. Ernst
Assistant Secretary:	G. Darwin Toll, Jr.
Assistant Secretary:	Kenya Jenkins

Thereupon there was introduced the following resolution:

**RESOLUTION NO. 2019-07-02**

**RESOLUTION OF THE BOARD OF DIRECTORS OF  
SECTION 14 METROPOLITAN DISTRICT**

**CALLING A SPECIAL ELECTION WITHIN THE SECTION 14 METROPOLITAN  
DISTRICT TO BE CONDUCTED AS AN INDEPENDENT MAIL BALLOT ELECTION  
SUBMITTING TO THE ELIGIBLE ELECTORS OF THE DISTRICT QUESTIONS  
RELATING TO THE ISSUANCE OF DEBT AND APPROVING OTHER MATTERS IN  
CONNECTION THEREWITH**

**WHEREAS**, the Section 14 Metropolitan District (the "**District**") is a quasi-municipal corporation and political subdivision of the State of Colorado organized and operating pursuant to Article 1 of Title 32 of the Colorado Revised Statutes (the "**Act**"); and

**WHEREAS**, the Board of Directors (the "**Board**") of the District has determined and hereby determines that the interest of the District and the public interest and necessity demand the acquisition, construction, installation, completion, and operation and maintenance of certain improvements which will require the creation of general obligation indebtedness and entering into contracts with other governments, persons or entities, all as is more particularly stated in the ballot issues set forth hereafter; and

**WHEREAS**, the Board has also determined that the interest of the District and the public interest and necessity require that the District be authorized to increase its taxes and fees and collect and spend such revenues for authorized purposes or retain in a reserve the District revenues as described in the ballot issues set forth hereafter; and

**WHEREAS**, the Board has determined to submit to the eligible electors of the District, at an election to be held on November 5, 2019 (the "**Election**"), the ballot issues set forth hereafter; and

**WHEREAS**, the Election shall be held pursuant to the Uniform Election Code of 1992, as amended, and Article X, Section 20 of the Constitution of the State of Colorado; and

**WHEREAS**, in accordance with §32-1-1101(3)(a), C.R.S., it is hereby found, determined, and declared by the Board:

(a) the interest of the District and the public interest and necessity demand the acquisition, construction, installation, completion, operation and maintenance of certain improvements or the making of contracts with other governments, persons or entities, to carry out the objects and purposes of the District requiring the creation of a general obligation indebtedness;

(b) the objects and purposes for which the indebtedness is proposed are the acquisition, construction, installation, reimbursement, purchase, completion, operation and maintenance of certain street, park and recreation, water, sanitation, safety protection, storm drainage and irrigation facilities, and mosquito control and improvements for the District, and

the refunding, paying or defeasing of such indebtedness, as more particularly stated in the ballot issues set forth hereafter;

(c) the maximum net effective interest rate to be paid on any of the debt authorized thereby is 16% per annum; and

(d) the objects and purposes for which taxes and fees are proposed to be increased includes the acquisition, construction, installation, completion, operation and maintenance of certain improvements or the making of contracts with other governments, persons or entities, to carry out the objects and purposes of the District, as is more particularly stated in the ballot issues set forth hereafter.

**THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SECTION 14 METROPOLITAN DISTRICT, JEFFERSON COUNTY AND THE CITY AND COUNTY OF DENVER, COLORADO, THAT:**

**Section 1. Submission of Ballot Issues.** At an election of the District to be held on Tuesday, November 5, 2019, in addition to the other matters submitted to the electorate at the election, there shall be submitted to the eligible electors of the District the ballot issues in substantially the same form as set forth hereafter. The Election shall be an independent mail ballot election, held and conducted in accordance with the Uniform Election Code of 1992 (the “Code”) and Article X, Section 20 of the Colorado Constitution.

**Section 2. Designated Election Official.** Ann Finn shall be the “**Designated Election Official**” and is hereby authorized and directed to proceed with any action necessary or appropriate to effectuate the provisions of this resolution and of the Act, Code, or other applicable laws. The Election shall be conducted in accordance with the Act, Code, and other applicable laws. Among other matters, the Designated Election Official shall appoint election judges as necessary, arrange for the required notices of election (either by mail or publication) and printing of ballots, and direct that all other appropriate actions be accomplished.

**Section 3. Conduct of Election.** The Election may be conducted as a polling place or a mail ballot election in accordance with all relevant provisions of the Code. The Secretary and/or Designated Election Official shall notify the Secretary of State of the District’s decision and submit a plan for conducting the Election, which may be based on the standard plan adopted by the Secretary of State. If the Election is conducted as a mail ballot election, all mail ballots shall be returned to the office of the Designated Election Official. The Designated Election Official shall supervise the conduct of the Election and shall, with the assistance and consent of the Board, make all determinations as to notice, publications, and other matters concerning the Election, including without limitation matters required or permitted under Article X, Section 20 of the Colorado Constitution. The Designated Election Official may consult and coordinate with the Clerks and Records of Jefferson County and the City and County of Denver, and with the Secretary of State in regard to conducting the Election and rendering decisions and interpretations under the law.

**Section 4. Ballot Titles.** The ballot titles, as shown on **Exhibit A** attached hereto and made a part hereof by this reference for the issues to be submitted at the Election,

shall be in substantially the following form, with only such changes as may be necessary to comply with applicable law. The numbering and headings for the ballot titles are for ease of reference only, and are not part of the ballot title.

**Section 5. Date and Time of Election.** The Election shall be held on November 5, 2019, between the hours of 7:00 A.M. and 7:00 P.M. pursuant to and in accordance with the Act, Code, and other applicable laws.

**Section 6. Precinct.** The District shall consist of one (1) election precinct for the convenience of the eligible electors of the District.

**Section 7. Mail-in Voter Ballot Applications.** Applications for and return of mail-in voter ballots may be filed with the Designated Election Official of the District, 141 Union Blvd., Suite 150, Lakewood, Colorado, 80228, between the hours of 8:00 a.m. and 5:00 p.m., until the close of business on the Friday immediately preceding the Election (November 1, 2019), except that if the applicant wishes to receive the mail-in voter ballot by mail, the application shall be filed no later than the close of business on the 7<sup>th</sup> day before the Election (October 29, 2019).

**Section 8. Authorization to Execute Documents.** The President or Vice President, Secretary or an Assistant Secretary, and Designated Election Official shall, and are hereby authorized and directed to, take all actions necessary or appropriate to effectuate the provisions of this resolution.

**Section 9. Severability.** Should any part or provision of this resolution be adjudged unenforceable or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this resolution, it being the intention that the various provisions hereof are severable.

**Section 10. Repealer.** All acts, orders, resolutions, or parts thereof, of the District that are inconsistent or in conflict with this resolution are hereby repealed to the extent only of such inconsistency or conflict.

**Section 11. Effective Date.** The provisions of this resolution shall take effect immediately.



**ADOPTED AND APPROVED** This \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
President or Vice President

ATTESTED:

\_\_\_\_\_  
Secretary or Assistant Secretary

Thereupon, Director Jay Perlmutter moved the adoption of the foregoing resolution. The motion to adopt the resolution was duly seconded by Director Toll, put to a vote, and carried on the following recorded vote:

Those voting AYE: Five (5)

Those voting NAY: None (0)

Thereupon the acting President, as Chairman of the meeting, declared the resolution duly adopted and the Secretary was directed to enter the foregoing proceedings and resolution upon the minutes of the Board.

Thereupon, after consideration of other business before the Board, the meeting was adjourned.

STATE OF COLORADO

)

COUNTY OF DENVER

)

)

SECTION 14 METROPOLITAN DISTRICT

)

)

The undersigned, as the Secretary of Section 14 Metropolitan District, County of Jefferson and the City and County of Denver, Colorado, does hereby certify that the foregoing pages constitute a true and correct copy of that portion of the record of proceedings of the Board of Directors of said District relating to the adoption of a resolution relating to the November 5, 2019 election, adopted at a special meeting of the Board held at the offices of Jordan Perlmutter & Co., 1601 Blake St., #600, Denver, CO 80202 on Thursday, July 11, 2019, at the hour of 11:00 a.m., as recorded in the official record of proceedings of said District kept in my office; that the proceedings were duly had and taken; that the meeting was duly held; that the persons therein named were present at said meeting and voted as shown therein; that each director of the Board was informed of the date, time, place, and purpose of the special meeting; and that a notice of meeting, in the form herein set forth at page 1, was posted at three public places within the District, and at the offices of the Clerk and Recorder of the Jefferson County and the City and County of Denver, Colorado, at least three days prior to the meeting, in accordance with law.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the District, this \_\_\_\_ day of \_\_\_\_\_, 2019.

---

Secretary

## EXHIBIT A

**ELECTION QUESTIONS**  
NOVEMBER 5, 2019 ELECTION  
SECTION 14 METROPOLITAN DISTRICT

**SECTION 14 METROPOLITAN DISTRICT BALLOT ISSUE 5A:**  
**(Operations tax increase):**

SHALL SECTION 14 METROPOLITAN DISTRICT TAXES BE INCREASED \$1,194,595.00 ANNUALLY, OR BY SUCH LESSER ANNUAL AMOUNT AS MAY BE NECESSARY TO PAY THE DISTRICT'S ADMINISTRATION, OPERATIONS, MAINTENANCE, AND CAPITAL EXPENSES: SUCH TAXES TO CONSIST OF AN AD VALOREM MILL LEVY IMPOSED NOT TO EXCEED 23.669 MILLS OR WITH SUCH LIMITATIONS AS MAY BE DETERMINED BY THE DISTRICT BOARD, AND IN AMOUNTS SUFFICIENT TO PRODUCE THE ANNUAL INCREASE SET FORTH ABOVE OR SUCH LESSER AMOUNT AS MAY BE NECESSARY, TO BE USED FOR THE PURPOSE OF PAYING THE DISTRICT'S ADMINISTRATION, OPERATIONS, MAINTENANCE, AND CAPITAL EXPENSES; AND SHALL THE PROCEEDS OF SUCH TAXES AND INVESTMENT INCOME THEREON BE COLLECTED AND SPENT BY THE DISTRICT AS A VOTER-APPROVED REVENUE CHANGE IN 2019 AND IN EACH YEAR THEREAFTER, WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, OR SECTION 29-1-301, COLORADO REVISED STATUTES, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED AND SPENT BY THE DISTRICT?

YES ☐  
NO ☐

**SECTION 14 METROPOLITAN DISTRICT BALLOT ISSUE 5B:**  
**(Operations and Maintenance – Fees):**

SHALL SECTION 14 METROPOLITAN DISTRICT TAXES BE INCREASED \$1,194,595.00 ANNUALLY OR BY SUCH LESSER AMOUNT AS NECESSARY TO PAY THE DISTRICT'S ADMINISTRATION, OPERATIONS, MAINTENANCE, AND CAPITAL EXPENSES, BY THE IMPOSITION OF A FEE OR FEES IMPOSED, WITHOUT LIMITATION AS TO RATE OR AMOUNT OR ANY OTHER CONDITION TO PAY SUCH EXPENSES AND SHALL THE PROCEEDS OF SUCH FEES AND ANY INVESTMENT INCOME THEREON BE COLLECTED, RETAINED AND SPENT BY THE DISTRICT IN FISCAL YEAR 2019 AND IN EACH FISCAL YEAR THEREAFTER AS A VOTER-APPROVED REVENUE CHANGE WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, THE LIMITS IMPOSED ON INCREASES IN PROPERTY TAXATION BY SECTION 29-1-301, C.R.S. IN ANY YEAR, OR ANY OTHER LAW WHICH PURPORTS TO LIMIT THE DISTRICT'S REVENUES OR EXPENDITURES AS IT CURRENTLY EXISTS OR AS IT

MAY BE AMENDED IN THE FUTURE, ALL WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED, RETAINED AND SPENT BY THE DISTRICT?

YES ☐  
NO ☐

**SECTION 14 METROPOLITAN DISTRICT BALLOT ISSUE 5C:  
(DeBrucing)**

SHALL SECTION 14 METROPOLITAN DISTRICT BE AUTHORIZED TO COLLECT, RECEIVE, RETAIN, AND SPEND THE FULL AMOUNT OF ALL TAXES, TAX INCREMENT REVENUES, TAP FEES, PARK FEES, FACILITY FEES, PUBLIC IMPROVEMENT FEES, DEVELOPMENT FEES, IMPACT FEES, SERVICE CHARGES, INSPECTION CHARGES, ADMINISTRATIVE CHARGES, GRANTS, GIFTS OR ANY OTHER FEE, RATE, TOLL, PENALTY, OR CHARGE AUTHORIZED BY LAW, COVENANTS OR CONTRACT TO BE IMPOSED, COLLECTED OR RECEIVED BY THE DISTRICT DURING 2019 AND EACH FISCAL YEAR THEREAFTER, SUCH AMOUNTS TO CONSTITUTE A VOTER-APPROVED REVENUE CHANGE AND BE COLLECTED, RETAINED AND SPENT BY THE DISTRICT WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, THE LIMITS IMPOSED ON INCREASES IN PROPERTY TAXATION BY SECTION 29-1-301, C.R.S. IN ANY SUBSEQUENT YEAR, OR ANY OTHER LAW WHICH PURPORTS TO LIMIT THE DISTRICT'S REVENUES OR EXPENDITURES AS IT CURRENTLY EXISTS OR AS IT MAY BE AMENDED IN THE FUTURE, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED, RECEIVED, RETAINED AND SPENT BY THE DISTRICT?

YES ☐  
NO ☐

**BALLOT ISSUE 5D (Operations and Maintenance Debt)**

SHALL SECTION 14 METROPOLITAN DISTRICT DEBT BE INCREASED \$1,050,000.00 WITH A REPAYMENT COST OF \$3,000,000.00 AND SHALL SECTION 14 METROPOLITAN DISTRICT TAXES BE INCREASED \$1,194,595.00 ANNUALLY OR BY SUCH LESSER AMOUNT AS MAY BE NECESSARY FOR THE PAYMENT OF SUCH DEBT AND ANY REFUNDINGS THEREOF, AT AN INTEREST RATE THAT IS EQUAL TO, LOWER OR HIGHER THAN THE INTEREST RATE ON THE REFUNDED DEBT, FOR THE PURPOSE OF PAYING, REIMBURSING, FINANCING OR REFINANCING ALL OR ANY PART OF THE DISTRICT'S OPERATING AND MAINTENANCE EXPENSES, OR

ADVANCES OF OPERATING AND MAINTENANCE EXPENSES MADE TO THE DISTRICT, SUCH DEBT TO BEAR INTEREST AT A MAXIMUM NET EFFECTIVE INTEREST RATE NOT TO EXCEED 16% PER ANNUM, SUCH INTEREST TO BE PAYABLE AT SUCH TIME OR TIMES, AND WHICH MAY COMPOUND ANNUALLY OR SEMIANNUALLY, SUCH DEBT TO BE INCURRED AT ONE TIME OR FROM TIME TO TIME AND TO MATURE, BE SUBJECT TO REDEMPTION, WITH OR WITHOUT PREMIUM, AND BE ISSUED AND SOLD AT, ABOVE OR BELOW PAR, AND TO CONTAIN SUCH TERMS, NOT INCONSISTENT HERewith, AND BE MADE PAYABLE FROM ANY LEGALLY AVAILABLE REVENUES OF THE DISTRICT, INCLUDING WITHOUT LIMITATION AD VALOREM PROPERTY TAXES LEVIED IN ANY YEAR, WITHOUT LIMITATION AS TO RATE AND IN AN AMOUNT SUFFICIENT TO PAY THE DEBT; ALL OF THE ABOVE AS DETERMINED BY THE DISTRICT BOARD OF DIRECTORS, AND SHALL THE PROCEEDS OF THE DEBT, THE REVENUES FROM SUCH TAXES, ANY OTHER REVENUES USED TO PAY THE DEBT, AND ANY EARNINGS FROM THE INVESTMENT OF SUCH PROCEEDS AND REVENUES BE COLLECTED, RETAINED AND SPENT BY THE DISTRICT AS A VOTER-APPROVED REVENUE CHANGE, WITHOUT REGARD TO ANY SPENDING, REVENUE-RAISING, OR OTHER LIMITATION CONTAINED WITHIN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, OR ANY OTHER LAW WHICH PURPORTS TO LIMIT THE DISTRICT'S REVENUES OR EXPENDITURES AS IT CURRENTLY EXISTS OR AS IT MAY BE AMENDED IN THE FUTURE, AND WITHOUT LIMITING IN ANY YEAR THE AMOUNT OF OTHER REVENUES THAT MAY BE COLLECTED, RETAINED AND SPENT BY THE DISTRICT?

YES ☐  
S ☐  
NO ☐

**SERVICE AGREEMENT  
CHANSON PLAZA DRAINAGE ALTERNATIVES ANALYSIS**

THIS **SERVICE AGREEMENT** ("**Agreement**") is entered into and effective as of the \_\_\_\_\_ day of November, 2019, by and between **SECTION 14 METROPOLITAN DISTRICT**, a quasi-municipal corporation and political subdivision of the State of Colorado (the "**District**"), and **MATRIX DESIGN GROUP, INC.**, a Colorado corporation (the "**Consultant**") (each a "**Party**" and, collectively, the "**Parties**").

**RECITALS**

A. The District was organized pursuant to the laws of the State of Colorado in order to construct, operate and maintain certain public facilities and improvements in accordance with its service plan.

B. Pursuant to Section 32-1-1001(1)(d)(I), C.R.S., the District is permitted to enter into contracts and agreements affecting the affairs of the District.

C. The Consultant has experience in providing the services, as set forth in **Exhibit A** hereto, attached and incorporated herein (the "**Services**"), and is willing to provide such Services to the District for reasonable consideration.

D. The Parties desire to enter into this Agreement to establish the terms by which the Consultant will provide the Services to the District.

NOW, THEREFORE, in consideration of the mutual covenants and promises set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

**I. CONSULTANT DUTIES AND AUTHORITY**

1.1 Duties of Consultant. The Consultant shall:

(a) Perform the Services, safely and in accordance with the highest standard of care, skill, and diligence provided by a professional consultant in performance of work similar to the Services.

(b) Be properly qualified to perform the Services. The Consultant does hereby agree that the quality of the Services shall be as specified in this Agreement, shall conform in respects to the requirements of this Agreement and shall be free of defects and deficiencies.

(c) Take all precautions necessary for safely and prudently conducting the Services required by this Agreement, including maintaining insurance as required under Section 4.2 hereof.

(d) Advise the District of the status of the Services required by this Agreement on a regular basis and work in coordination with the District's consultants to assure that



the District has the most complete information available for the exercise of the District's powers and discretionary authority.

(e) Refrain from entering into any contract, oral or written, in the name of the District, and from incurring any debt, liability or obligation for or on behalf of the District. All obligations incurred by the Consultant shall be obligations of the Consultant and the Consultant shall hold the District harmless therefrom.

## 1.2 Limitations on Authority.

(a) The Consultant shall have no right or authority, expressed or implied, to take any action, expend any sum, incur any obligation, or otherwise obligate the District in any manner whatsoever, except to the extent specifically provided in this Agreement or specifically authorized or ratified by the board of directors of the District as reflected in the minutes of the District board meetings. The Consultant shall at all times conform to the stated policies established and approved by the District.

(b) Independent Contractor Status. The Consultant is an independent contractor, as provided in Section 8-40-202(2)(b)(I)-(IV), C.R.S., as amended, and nothing herein contained shall constitute or designate the Consultant or any of its employees, agents, subcontractors or suppliers as employees of the District. The Services to be performed by the Consultant shall be at its sole cost, risk and expense, and no part of the cost thereof shall be charged to the District, except the payments to be made by the District to the Consultant for the Services performed as provided herein. The District shall not be responsible for the Consultant's means, methods, techniques, sequences or procedures of work or for safety precautions incident thereto. **The Consultant is not entitled to workers' compensation benefits and the Consultant is obligated to pay federal and state income taxes on moneys earned pursuant to this Agreement.**

1.3 Compliance with Applicable Law. The Consultant shall provide the Services set forth herein in full compliance with all applicable laws, rules, and regulations of any federal, state, county, or municipal body or agency thereof having jurisdiction over the activities of the District.

1.4 No Right or Interest in District Assets. The Consultant shall have no right or interest in any of the District's assets, nor any claim or lien with respect thereto, arising out of this Agreement or the performance of the Services contemplated herein.

1.5 Certification of Compliance with Illegal Alien Statute. By its execution hereof, the Consultant confirms and ratifies all of the certifications, statements, representations and warranties set forth in **Exhibit C** attached hereto and made a part hereof by this reference.

1.6 Work Product. **"Work Product"** shall consist of all written materials maintained by the Consultant in connection with performance of this Agreement, including, but not limited to, all test results, logs, surveys, maps, plans, drawings, specifications, reports, PDF formatted electronic files and other documents, in whatever form. The Consultant shall maintain reproducible copies of any test results and logs which it obtains and shall make them available for the District's use, and shall provide such copies to the District upon request at reasonable commercial printing rates. Consultant agrees all right, title and interest in the Work Product is and

shall remain the property of the District. If requested by the District, Consultant shall execute and deliver such documents as shall be necessary in the District's sole discretion, to assign, transfer and convey all rights in the Work Product to the District or its assignee. If Consultant fails to execute any documents required under this Section 1.6, then Consultant hereby irrevocably appoints the District its attorney-in-fact for the purpose of executing any required transfers of ownership or interests and any other documents necessary to effectuate this Section 1.6. Further, all Work Product, whether in paper or electronic form, reproductions thereof, or any information or instruments derived therefrom, shall be provided to the District upon termination of this Agreement and upon payment to Matrix.

## II. COMPENSATION

2.1 Compensation. The Consultant shall be paid as set forth in Exhibit B attached hereto with a total contract amount not to exceed Twenty Three Thousand, Seven Hundred and Ninety Six Dollars (\$23,796) unless otherwise approved in advance by the District through a written change order in form substantially as attached hereto as Exhibit D ("Change Order").

2.2 Monthly Invoices and Payments. The Consultant shall submit to the District a monthly invoice, in a form acceptable to the District. Invoices shall be submitted and paid no more frequently than once a month.

2.3 Expenses. The Consultant is responsible for all expenses it incurs in performance of this Agreement and shall not be entitled to any reimbursement or compensation except as set forth in Exhibit B, unless otherwise approved in advance by the District in writing.

2.4 Subject to Annual Budget and Appropriation; District Debt. The District does not intend hereby to create a multiple-fiscal year direct or indirect debt or other financial obligation whatsoever. The performance of those obligations of the District hereunder requiring budgeting and appropriation of funds is subject to annual budgeting and appropriation. Nothing herein constitutes or creates an indebtedness or debt of the District within the meaning of any Colorado constitutional provision or statutory limitation.

## III. TERM AND TERMINATION

3.1 Term. The term of this Agreement shall begin on the date set forth above, and shall expire on satisfactory completion of the Services. Extensions of this Agreement must be pursuant to a Change Order executed by both Parties.

3.2 Termination. The District may terminate this Agreement for convenience or for cause, in whole or in part, by written notice of termination given to the Consultant at least fifteen (15) days prior to the effective date of such termination. The Consultant may terminate this Agreement for convenience or for cause, in whole or in part, by written notice of termination given to the District at least fifteen (15) days prior to the effective date of such termination. Any termination notice provided pursuant to this Section 3.2 shall specify the extent of termination and the effective date of the same.

The District shall pay the Consultant for all Services satisfactorily performed through the termination date.



#### IV. INDEMNIFICATION AND INSURANCE

4.1 Indemnification. The Consultant hereby agrees to indemnify and hold the District and its affiliated entities and their respective directors, trustees, officers, members, managers and employees (collectively, the “**Indemnitees**”), harmless from any and all liability for damage, including, but not limited to, the reimbursement of reasonable attorneys’ fees and costs, arising out of death or bodily injury to persons or damage to property, in such amount that is represented by the degree or percentage of negligence or fault attributable to the Consultant and representatives, subcontractors, or suppliers.

4.2 Insurance Requirements. The Consultant shall procure, at its sole cost and expense, the insurance coverages set forth below, which insurance shall be placed with insurance companies rated at least “A:XIII” by A.M. Best Company. The Consultant shall give notice to the District at least thirty (30) days prior to the cancellation or nonrenewal of such policies. The Consultant shall give notice to the District within five (5) business days, or as soon as practicable, of any modification of any such policies. Consultant’s cost of maintaining the insurances required hereunder shall not be considered a reimbursable expense of the Consultant. The Consultant shall, upon request, promptly furnish the District with copies of policies obtained pursuant to this Section 4.2. Prior to commencing the Services, the Consultant shall furnish the District with certificates evidencing such insurance and provided further, however, with respect to the Workers’ Compensation Insurance required below, the Consultant must furnish to the District, prior to the commencement of any Services, duly executed and validated forms as prescribed by the state authority having jurisdiction evidencing that such insurance is in full force and effect. The District shall not pay any invoices until Consultant provides the certificates evidencing such insurance and Workers’ Compensation coverage.

(a) Liability Insurance Coverage.

(i) Workers’ Compensation Insurance. A Workers’ Compensation Insurance Policy in form and substance reasonably acceptable to the District and in an amount not less than the statutory benefits, including Employer’s Liability Insurance with limits of liability of not less than (i) \$500,000 for bodily injury by accident, each accident; (ii) \$500,000 for bodily injury by disease, each employee; and (iii) \$500,000 aggregate liability for disease. The Workers’ Compensation Insurance Policy, or an endorsement to such policy, must include a waiver of subrogation in favor of the District.

(ii) Commercial General Liability Insurance. A Commercial General Liability Insurance Policy written on an occurrence basis, in form and substance reasonably acceptable to the District, which policy shall include, without limitation, the District as an additional insured, a waiver of subrogation endorsement in favor of the District, cross liability and severability of interest endorsements, endorsements providing that the coverage afforded by the insurance policy or policies is primary and non-contributing with any other insurance maintained by or available to the District, and appropriate language providing the following coverages: Premises and Operations Liability; Personal Injury Liability; Broad Form Property Damage Liability; Contractual Liability supporting the Consultant’s

indemnification agreements in favor of the District; Completed Operations and Products Liability; and Independent Contractor's Protective Liability. The Commercial General Liability Insurance Policy must be written with a combined single limit of liability of not less than \$1,000,000 for each occurrence of bodily injury and/or property damage and an annual aggregate of liability of not less than \$2,000,000 for bodily injury and/or property damage, and an annual aggregate of liability of not less than \$2,000,000 for Completed Operations and Products Liability.

(iii) Automobile Liability Insurance. An Automobile Liability Insurance Policy written on a per accident basis, in form and substance reasonably acceptable to the District. The Automobile Liability Insurance Policy must provide coverage for all owned, hired, rented and non-owned automobiles, and must include uninsured motorist coverages. The Automobile Liability Insurance Policy must be written with a combined single limit of liability of not less than \$1,000,000 for each accident for bodily injury and/or property damage.

(iv) Excess Liability Insurance. An Excess Liability Insurance Policy written in excess of the coverages provided by the insurance policies described in the preceding Subsections 4.2(a)(i) – (iii), in form and substance reasonably acceptable to the District, which policy will include the District as additional insured. The Excess Liability Insurance Policy must be written with a combined single limit of not less than \$1,000,000 for each occurrence of bodily injury/or property damage and annual aggregate.

(v) Professional Liability Insurance Coverage. The Consultant shall obtain and, continuously thereafter for eight (8) years from the date of substantial completion of the design, maintain in full force and effect a claims made policy covering errors, omissions and negligent acts in the performance of its Services hereunder, in an amount of \$1,000,000 per claim and annual aggregate. The Consultant shall be solely responsible for the payment of all deductibles. Consultant's deductibles or Consultant's self-insured retentions shall be approved by the District.

(b) Failure to Obtain and Obligation to Maintain Insurance. If the Consultant fails to furnish and maintain insurance as required by this Section 4.2, the District may purchase such insurance on behalf of the Consultant and deduct the cost of such insurance premium(s) from the compensation otherwise owed to the Consultant, and the Consultant shall furnish to the District any information needed to obtain such insurance. Except as otherwise expressly provided herein, all insurance policies required by the terms of this section shall be kept in full force and effect until the date of final payment to the Consultant for the Services specified in this Agreement. Notwithstanding anything to the contrary contained in this Agreement, the foregoing insurance requirements are in no way intended to, and will not in any manner, limit or qualify the liabilities and/or indemnities assumed by the Consultant under or pursuant to this Agreement.

(c) Effect of Approval or Acceptance of Insurance. District acceptance and/or approval of any or all of the insurances required hereunder does not and shall not be construed to relieve Consultant from any obligations, responsibilities or liabilities under this Agreement.

## **V. MISCELLANEOUS**

5.1 Assignment. The Consultant shall not assign any of its rights or delegate any of its duties hereunder to any person or entity. Any purported assignment or delegation in violation of the provisions hereof shall be void and of no effect.

5.2 Modification; Amendment. This Agreement may be amended from time to time by agreement between the Parties hereto; provided, however, that no amendment, modification, or alteration of the terms or provisions hereof shall be binding upon the District or the Consultant unless the same is in writing and duly executed by the Parties.

5.3 Integration. This Agreement constitutes the entire agreement between the Parties with respect to the matters addressed herein. All prior discussions and negotiations regarding the subject matter hereof are merged herein.

5.4 Severability. If any covenant, term, condition, or provision under this Agreement shall, for any reason, be held to be invalid or unenforceable, the invalidity or unenforceability of such covenant, term, condition, or provision shall not affect any other provision contained herein, the intention being that such provisions are severable.

5.5 Governing Law and Jurisdiction. This Agreement shall be governed and construed under the laws of the State of Colorado. Venue for any legal action relating to this Agreement shall be exclusive to the State District Court in and for the County of Elbert, Colorado.

5.6 Paragraph Headings. Paragraph headings are inserted for convenience of reference only.

5.7 Parties Interested Herein. Nothing expressed or implied in this Agreement is intended or shall be construed to confer upon, or to give to, any person other than the District and the Consultant any right, remedy, or claim under or by reason of this Agreement or any covenants, terms, conditions, or provisions thereof, and all the covenants, terms, conditions, and provisions in this Agreement by and on behalf of the District and the Consultant shall be for the sole and exclusive benefit of the District and the Consultant.

5.8 Notices. All notices, demands, requests or other communications to be sent by one Party to the other hereunder or required by law shall be in writing and shall be deemed to have been validly given or served by delivery of same in person to the addressee or by courier delivery via FedEx or other nationally recognized overnight air courier service, by electronically-confirmed email transmission, or by depositing same in the United States mail, postage prepaid, addressed as follows:



To District: Section 14 Metropolitan District  
141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228  
Phone: (303) 987-0835  
Fax: (303) 987-2032  
Email: [afinn@sdmsi.com](mailto:afinn@sdmsi.com)  
Attn: Ann Finn

With a Copy To: McGeady Becher P.C.  
450 E. 17th Avenue, Suite 400  
Denver, Colorado 80203  
Phone: (303) 592-4380  
Fax: (303) 592-4385  
Email: [mmcgeady@specialdistrictlaw.com](mailto:mmcgeady@specialdistrictlaw.com)  
Attn: MaryAnn McGeady, Esq.

To Consultant: Matrix Design Group, Inc.  
1601 Blake Street, Suite 200  
Denver, Colorado 80202-1329  
Phone: (303) 572-0200  
Email: [drew\\_beck@matrixdesigngroup.com](mailto:drew_beck@matrixdesigngroup.com)  
Attn: Drew Beck, PE, CFM

All notices, demands, requests or other communications shall be effective upon such personal delivery or one (1) business day after being deposited with FedEx or other nationally recognized overnight air courier service, upon electronic confirmation of email transmission, or three (3) business days after deposit in the United States mail. By giving the other Party hereto at least ten (10) days' written notice thereof in accordance with the provisions hereof, each of the Parties shall have the right from time to time to change its address.

5.9 Default/Remedies. If either Party fails to perform any of its responsibilities, obligations or agreements to be performed in accordance with the provisions of this Agreement, and if such failure of performance continues for a period of thirty (30) days following written notice of default from the other Party (or such additional period of time as may reasonably be required to cure such default; provided that the curative action is commenced within such thirty (30) day period and is diligently and continuously pursued to completion), then the non-defaulting Party, at its option, may elect (i) to treat this Agreement as remaining in full force and effect; or (ii) terminate this Agreement as of any specified date. The non-defaulting Party shall additionally be entitled to exercise all remedies available at law or in equity. In the event of any litigation or other proceeding to enforce the terms, covenants or conditions hereof, the non-defaulting Party in any such litigation or other proceeding shall obtain as part of its judgment or award its reasonable attorneys' fees.

5.10 Instruments of Further Assurance. Each Party covenants it will do, execute, acknowledge, and deliver or cause to be done, executed, acknowledged, and delivered, such acts, instruments, and transfers as may reasonably be required for the performance of their obligations hereunder.

5.11 Compliance with Law. This Agreement is intended to be performed in accordance with and only to the extent permitted by all applicable laws, ordinances, rules, and regulations of the jurisdiction in which the Agreement is performed. The Consultant declares it has complied and will comply with all federal, state and local laws regarding business permits, certificates and licenses required to perform the Services.

5.12 Non-Waiver. No waiver of any of the provisions of this Agreement shall be deemed to constitute a waiver of any other provision of this Agreement, nor shall such waiver constitute a continuing waiver unless otherwise expressly provided herein, nor shall the waiver of any default hereunder be deemed to be a waiver of any subsequent default hereunder. Notwithstanding any provision to the contrary in this Agreement, no term or condition of this Agreement shall be construed or interpreted as a waiver, either expressed or implied, of any of the immunities, rights, benefits or protection provided to the District under the Colorado Governmental Immunity Act.

5.13 Inurement. This Agreement shall inure to and be binding on the heirs, executors, administrator, successors, and permitted assigns of the Parties hereto.

5.14 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which shall constitute one and the same document.

5.15 Conflicts. If any term or provision(s) in any Exhibit attached as part of this Agreement conflicts with any term or provision(s) in the body of this Agreement, the term or provision(s) contained in the body of this Agreement shall control.

**[SIGNATURE PAGES FOLLOW]**

[SIGNATURE PAGE TO SERVICE AGREEMENT]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the day and year first above written.

Consultant:

**Matrix Design Group, Inc.**

By: \_\_\_\_\_

Its: \_\_\_\_\_

STATE OF COLORADO

)

) ss.

COUNTY OF

)

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of November, 2019, by \_\_\_\_\_, as \_\_\_\_\_ of Matrix Design Group, Inc.

Witness my hand and official seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public



**[SIGNATURE PAGE TO SERVICE AGREEMENT]**

District:

**SECTION 14 METROPOLITAN DISTRICT**

By: \_\_\_\_\_

President

STATE OF COLORADO

)

) ss.

COUNTY OF [\_\_\_\_\_]

)

The foregoing instrument was acknowledged before me this \_\_\_\_ day of November, 2019, by \_\_\_\_\_, as \_\_\_\_\_ of Section 14 Metropolitan District.

Witness my hand and official seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public



1601 Blake Street, Suite 200  
Denver, Colorado 80202  
(303) 572-0200  
fax (303) 572-0202

November 13, 2019

Board of Directors  
Section 14 Metropolitan District  
141 Union Blvd, Suite 150  
Lakewood, CO 80228

**RE: Proposal for Chanson Plaza Drainage Alternatives Analysis**

Dear Board Members:

Matrix Design Group, Inc. (Matrix) is pleased to submit the enclosed proposal for a drainage alternatives analysis to support potential design solutions for the Chanson Plaza outfall into Johnson Reservoir. Matrix has performed similar evaluations at numerous outfalls for many public and private clients, so we are aware of the challenges and pitfalls.

The storm drain pipe and flared end section was in good condition in September of 2017; however, the condition of the pipe and flared end section may have changed since then. In September of 2017, the concrete/cobble embankment had failed and was threatening the concrete trail that circles Johnson Reservoir. The first step will be to reevaluate the condition of the pipe, flared end section and the concrete embankment. The next step will be to understand the permitting that may be required from Jefferson County and the level of design detail and hydraulic analysis associated with it. It is our assumption that the existing storm drain pipe was constructed to pass smaller flows under the trail while larger flows would overtop the trail. Our meeting with Jefferson County and the review of existing drainage reports (our assumption herein is that Perlmutter can provide) will either validate this assumption or provide additional information. After survey data is collected then the alternatives can be developed and evaluated from a technical stand point as well as cost efficiency. A summary alternatives analysis memo shall be prepared including a recommended alternative. If the recommendation includes preparation of construction drawings, then we can prepare a separate proposal for your review at that time.

**1.0 PROJECT SCOPE**

Our project scope is summarized by the following task items

- Project management and coordination
  - Ensure services are following this agreement
  - Meet with permitting authorities and the client
  - Report progress
- Survey data collection
  - Matrix Survey Department is prepared to provide an AutoCAD drawing and topographic map for the existing land shown on the attached exhibit. This map will contain 1-foot contours and spot elevations for the site and adjacent roadways. This map will also include the inverts of utilities servicing the project and their depths, curbs with flowline elevations, trees and landscaping, and any visible improvements on the project.
- Existing conditions evaluation
  - Conduct a site visit to evaluate the condition of the pipes, flared end section and embankment.

- Generate a base map of existing improvements
- Review available drainage reports
- Alternatives analysis including rough order of magnitude costs
- Final summary memorandum and recommendations

## **2.0 PROPOSED BUDGET**

Matrix will conduct a cost-effective project and will abide by the budget negotiated with Brad Gordon. Matrix estimates the analysis can be completed for **\$23,140**. Matrix shall complete the analysis on time and material (T & M) based on the attached hours estimate and 2019 rate schedule.

## **3.0 PROPOSED SCHEDULE**

Matrix is prepared to begin work on this project immediately upon authorization and anticipate a project duration of 8 weeks following the execution of a signed contract.

Sincerely,  
**Matrix Design Group, Inc.**



Drew Beck, PE, CFM  
Deputy Director, Water Resources



Kevin Lardner, PE  
Interim Structural Services Lead

## FEE ESTIMATE

MATRIX DESIGN GROUP, Inc.

## Exhibit "A" - Professional Fees - FOR BUDGET PUR

Perlmutter Chanson Plaza Drainage Alternatives Analysis	PROJECT NO.:
--	--------------

STAFF Matrix									
ITEM	DESCRIPTION	TASK COST	TOTAL HOURS	VP	Sr Assoc	Sr Cons	Cons II	Cons I	Staff III
				\$210	\$175	\$140	\$115	\$98	\$80
Task 1	Project Management								
A	PM and coord		16	4	8				4
	Subtotal	\$2,560	16	4	8	0	0	0	4
Task 2	Survey								
A	survey work		0						
	Subtotal* input from Survey	\$1,700	0	0	0	0	0	0	0
Task 3	Exist Conditions								
A	Exist Conditions and data collection		16		4	4	4	4	
	Subtotal	\$2,112	16	0	4	4	4	4	0
Task 4	Alternatives analysis								
A	alts analysis		80		8	24	8	40	
	Subtotal	\$9,600	80	0	8	24	8	40	0
Task 5	Summary Memo								
A	memo		52	4	8	16	8	16	
	Subtotal	\$6,968	52	4	8	16	8	16	0
	PRIME LABOR SUBTOTAL:	\$22,940		8	28	44	20	60	4
	TOTAL HOURS		164						
	DISTRIBUTION			5%	17%	27%	12%	37%	2%
	INDIVIDUAL COSTS			\$1,680	\$4,900	\$6,160	\$2,300	\$5,880	\$320

	PLOTS	REPROD	TRAVEL	DELIVERY
DIRECT COST SUBTOTAL (ESTIMATE FOR T&M)	\$200	\$100	\$100	
GRAND TOTAL	\$23,140			





**STANDARD HOURLY RATES**  
**2019**

CLASSIFICATION	HOURLY RATE
Principal	\$275.00
Senior Executive Vice President	\$240.00
Executive Vice President	\$225.00
Senior Vice President	\$220.00
Vice President	\$210.00
Senior Executive Associate	\$200.00
Executive Associate	\$190.00
Senior Associate	\$175.00
Associate	\$155.00
Senior Consultant	\$140.00
Consultant III	\$125.00
Consultant II	\$115.00
Consultant I	\$98.00
Professional III	\$110.00
Professional II	\$95.00
Professional I	\$85.00
Staff V	\$110.00
Staff IV	\$90.00
Staff III	\$80.00
Staff II	\$70.00
Staff I	\$50.00
1-Person Survey Crew	\$135.00
2-Person Survey Crew	\$190.00
3-Person Survey Crew	\$275.00

If applicable, mileage will be charged at the Federal government allowable rate.  
 All other direct expenses attributable to the Project will be charged to Client at cost.  
 Standard Hourly Rates are subject to adjustment annually.

## EXHIBIT C CERTIFICATION OF CONSULTANT

1. Pursuant to the requirements of Section 8-17.5-102(1), C.R.S., the Consultant hereby certifies to the District that the Consultant does not knowingly employ or contract with an illegal alien who will perform work under the Agreement and that it will participate in the E-Verify Program or Department Program (as defined in Sections 8-17.5-101(3.3) and (3.7), C.R.S.) in order to confirm the employment eligibility of all employees of the Consultant who are newly hired to perform work under the Agreement.

2. In accordance with Section 8-17.5-102(2)(a), C.R.S., the Consultant shall not:

(a) Knowingly employ or contract with an illegal alien to perform work under the Agreement; or

(b) Enter into a contract with a subcontractor that fails to certify to the Consultant that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under the Agreement.

3. The Consultant represents and warrants it has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under the Agreement through participation in either the E-Verify Program or the Department Program.

4. The Consultant is prohibited from using either the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while the Agreement is in effect.

5. If the Consultant obtains actual knowledge that a subcontractor performing work under the Agreement knowingly employs or contracts with an illegal alien, the Consultant shall:

(a) Notify the subcontractor and the District within three (3) days that the Consultant has actual knowledge that the subcontractor is employing or contracting with an illegal alien; and

(b) Terminate the subcontract with the subcontractor if within three (3) days of receiving the notice the subcontractor does not stop employing or contracting with the illegal alien; except that the Consultant shall not terminate the contract with the subcontractor if during such three days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien.

6. The Consultant shall comply with any reasonable request by the Colorado Department of Labor and Employment ("**Department**") made in the course of an investigation that the Department is undertaking, pursuant to the law.

7. If the Consultant violates any provision of Section 8-17.5-102(1), C.R.S., the District may terminate the Agreement immediately and the Consultant shall be liable to the District for actual and consequential damages of the District resulting from such termination, and the District shall report such violation by the Consultant to the Colorado Secretary of State, as required by law.

**EXHIBIT D**  
**FORM OF CHANGE ORDER**

<b>Change Order No:</b>	<b>Date Issued:</b>
<b>Name of Agreement:</b>	
<b>Date of Agreement:</b>	<b>District(s):</b>
<b>Other Party/Parties:</b>	

**CHANGE IN SCOPE OF SERVICES (describe):**

<b>CHANGE IN AGREEMENT PRICE:</b>	<b>CHANGE IN TERM OF AGREEMENT:</b>
Original Price: \$	Original Term: Expires , 20
Increase of this Change Order: \$	New Term: Expires , 20
Price with all Approved Change Orders: \$	Agreement Time with all Approved Change Orders:

<b>APPROVED:</b>	<b>APPROVED:</b>
By:	By:
District	Consultant

OFFICE OF THE SECRETARY OF STATE  
OF THE STATE OF COLORADO

**CERTIFICATE OF FACT OF GOOD STANDING**

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

MATRIX DESIGN GROUP, INC.

is a

Corporation

formed or registered on 09/03/1999 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19991166730 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 11/06/2019 that have been posted, and by documents delivered to this office electronically through 11/07/2019 @ 11:48:53 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 11/07/2019 @ 11:48:53 in accordance with applicable law. This certificate is assigned Confirmation Number 11900325 .



*Jena Griswold*

Secretary of State of the State of Colorado

\*\*\*\*\*End of Certificate\*\*\*\*\*  
*Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."*